

Regular Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, May 20th, 2024, at 5:30 PM

Location: Multi-Purpose Room

Meeting Minutes - Approved at the June 24, 2024 Meeting

I. Call to Order Nihal Sarikaya
5:30PM

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)	X	Crystal Hepp
X	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Scott Wolford
X	Vada Visockis (Assistant Principal)	Chris Phillips
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30-minute time allotment)

There were no calls to the public.

VI. Approval of Minutes from Regular Nihal Sarikaya
Board Meeting on 4/22/2024 at 5:30 PM

A motion to approve the 4/22/2024 Board Meeting minutes was made by Crystal Hepp and seconded by Brian Van Meerten. Motion passed unanimously.

VII. NPA Business Items and Presentations

A. NPA Perception Survey Presentation **Thomas Byers**

Mr. Byers presented the NPA perception survey to the Board. After distributing the survey, 71% of students, 94% of employees, and 41% of families responded to the survey. In summary, students felt that they belonged at NPA; parents believed they could communicate with faculty/staff/administration; and faculty felt they had a voice.

B. NPA Principal Presentation

Jay Litwicki

Mr. Litwicki presented the year-end testing schedule. Also, he provided a summary of the graduation (May 16th) ceremony at the Ardrey Auditorium (Northern Arizona University).

C. Budget (update) Presentation

Steve Danner

Mr. Danner presented the NPA FY25 Budget highlights, overview, and summary to the Board. Projected 24/25 school year ADM is at 636 students. Fundraising goal/budget for furniture in the new STEAM building was discussed.

D. Dual Enrollment Agreement between CCC & NPA Presentation.

David Lykins

Mr. Lykins presented the CCC Dual Enrollment Agreement to the Board. The agreement will be for three years, June 2024-June 2027. A review of courses available and instructors providing the class was presented.

Action Item: Discussion and possible action to approve the Dual Enrollment agreement between Coconino Community College and Northland Preparatory Academy as presented.

A motion to approve the Dual Enrollment agreement between Coconino Community College and Northland Preparatory Academy was made by Scott Keller and seconded by Michael Shafer. Motion passed unanimously.

**VIII. Committee Reports
(Chairpersons and Meeting times)**

Nihal Sarikaya
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations. Did not meet
- b. Community Enrichment- Review and decision recommendations. Alicia Vaughan- Wrap up meeting was held to discuss budget and preparations for the following school year.
- c. Finance- Review and decision recommendations. Did not meet
- d. Fundraising/Grant Writing- Review and decision recommendations. Nihal Sarikaya- Met twice to discuss the various levels of contributions/donation towards the new STEAM building. Board Member participation/involvement was discussed to take part in the fundraising events/and donatw towards the goal. Next meeting will take place May 28th at 10 AM
- e. Strategic Planning- Review and decision recommendations. Dave Lykins- Provided summary of events for STEAM building.
- f. Board Recruitment- Review and decision recommendations. Brian- Did not meet
- g. Personnel- Review and decision recommendations. Scott Keller- Met April 30th and reviewed the Superintendent Goals.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations. Did not meet.

IX. Executive Session pursuant to A.R.S. 38-431.03 (A)(1) for the purpose of discussion of the annual Superintendent's evaluation and review of performance goals.

A motion was made to move into Executive Session pursuant to A.R.S. 38-431.03(A)(1) for the purpose of discussion of the annual Superintendent's evaluation and review of performance goals and proposed contract renewal by Luke Plonsky and seconded by Michael Shafer. The motion passed unanimously.

Action Item: Discussion and possible action regarding the Superintendent's performance pay.

A motion was made to approve the Superintendent's Performance Plan and Performance Pay in full, 20% of the base salary, for the 2023-2024 school year by Michael Shafer and seconded by Susan McCullough. The motion passed unanimously.

X. Other Business

Future Board meeting dates and agenda items

June 24th, 2024 (Propose Budget, Construction update)

July 8th, 2024 (Adopt Budget)

August 5th, 2024 (Seating/Oath/Conflict of Interest)

XI. Adjournment

A motion to adjourn at 7:21 pm was made by Crystal Hepp and seconded by Michael Shafer. Motion passed unanimously.