

# Regular Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, April 22nd, 2024, at 5:30 PM

Location: Multi-Purpose Room

## **Meeting Minutes – Approved at the May 20, 2024 Meeting**

**I. Call to Order** Nihal Sarikaya  
**5:30 pm**

**II. Pledge of Allegiance** Nihal Sarikaya

### **III. Mission Statement**

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

### **IV. Roll Call of Members**

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
X	Ian Cribbs (Vice President)	X	Crystal Hepp
	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

\*Quorum requirement met

	Administrators in Attendance	Others in Attendance
x	Jay Litwicki (Principal)	Scott Welford
x	Vada Visockis (Assistant Principal)	Chris Phillips
	Steve Danner (Business Manager)	

**V. Call to the Public (Public Comment)** Nihal Sarikaya  
(30-minute time allotment)

There were no calls to the public

**VI. Approval of Minutes from Regular Board Meeting on 3/25/24 at 5:30 PM** Nihal Sarikaya

A motion to approve the 3/25/24 the Board Meeting minutes was made by Alicia Vaughan and seconded by Crystal Hepp. Motion passed 6-1 with one abstention by Ian Cribbs.

### **VII. NPA Business Items and Presentations**

- A. Principal Presentation  
\*Data presentation  
\*Calendar of events/updates

Jay Litwicki

Mr. Litwicki presented data from the AASA results. Mr. Litwicki reviewed the students' experience within the math grade level sequence from 6th to 8th grade. He discussed how the curriculum was adopted for the entire Middle School and Algebra I. The MTSS program is being implemented with flexible scheduling for Tier 2 of ILS in math and ELA for 6<sup>th</sup>-9<sup>th</sup> grade students. AP testing schedule was reviewed and begins May 6<sup>th</sup> and ends May 23<sup>rd</sup>. Graduation is May 16<sup>th</sup> at 2:00 PM in the Audrey Auditorium at Northern Arizona University.

B. Budget Presentation

Dave Lykins

Mr. Lykins presented the budget to the Board and reviewed the finance committee notes. Budget Draft 3.0 had very little change from the 2.0 reviewed the previous month. A new projection from the State of Arizona came in for FY24 that showed a weighted student for Classroom Site Fund would come in at \$792, up from \$758 compared to the previous year.

C. Steam/Stem building Presentation.

Dave Lykins

Mr. Lykins informed the Board that a groundbreaking ceremony will be held at 4:45 PM on May 20<sup>th</sup>. Construction on the new STEAM building is scheduled to begin in May 2024. He reviewed the construction process and closures that will take place across campus in June/July.

**VIII. Committee Reports  
(Chairpersons and Meeting times)**

Nihal Sarikaya  
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations. Ian Cribbs-Did not meet
- b. Community Enrichment- Review and decision recommendations. Alicia Vaughan-Met and discussed the budget and preparations for next year. On May 10<sup>th</sup>, a luncheon for teachers and staff will take place. Spirit Wear restocking over summer will take place.
- c. Finance- Review and decision recommendations. Nihal Sarikaya-Reviewed YTDs, construction loan discussion, reviewed budget, and draft budget that needs to be approved by July. Next meeting will be May 14<sup>th</sup>.

**Action Item:** Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

A motion to approve Finance Committee review of the monthly financials was made by Scott Keller and seconded by Brian Van Meerten. Motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations. Nihal Sarikaya-Met on April 8<sup>th</sup> and reviewed conversations up to that date with a target fundraising amount of \$175,000 to help support the purchases of items for the new STEM building. The September 9<sup>th</sup> golf tournament contract has been signed. The committee will generate an ask letter, providing opportunities for families to donate each month, or towards a certain tier of fundraising level. A discussion was also held that having a commitment from each board member to make calls to potential donors would be necessary. Next meeting is Monday, April 29<sup>th</sup> at 2:00 PM.
- e. Strategic Planning- Review and decision recommendations. Ian Cribbs-Did not meet, but ongoing construction meetings continue.
- f. Board Recruitment- Review and decision recommendations. Brian Van Meerten Did not meet

- g. Personnel- Review and decision recommendations. Scott Keller- Did not meet, next meeting Tuesday, April 30<sup>th</sup> at 5:00PM.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations. Brian Van Meerten- Met and discussed the status of staff contracts. 40% of new hires represent diverse backgrounds. Land acknowledgment discussions are ongoing, and we are searching for representatives from the community. The ILS structure from the new MTSS process was reviewed.

### **IX. Other Business**

Future Board meeting dates and agenda items

May 20<sup>th</sup>, 2024 (4:45pm STEM Groundbreaking Ceremony)

June 24<sup>th</sup>, 2024, (Propose Budget)

July 8<sup>th</sup>, 2024, (Adopt Budget)

### **X. Adjournment**

A motion to adjourn at 6:38 pm was made by Ian Cribbs and seconded by Luke Plonsky. Motion passed unanimous.