

Special Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, March 18, 2024, at 5:30 PM

Draft Meeting Minutes

I. Call to Order 5:35 pm

Nihal Sarikaya

II. Pledge of Allegiance

Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)	X	Crystal Hepp
X	Susan McCullough (Treasurer)		Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

*Quorum requirement met

	Administrators in Attendance	Others in Attendance
	Jay Litwicki (Principal)	Aaron Tsosie SPS+, Sofia Benitez SPS+, Mike Thomas KCS, Mike Devolder KCS
	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. NPA Business Items and Presentations

David Lykins

A. STEM/STEAM addition presentation

SPS+ Architects

Aaron Tsosie (SPS+ Architects) reviewed the final drawings of the new building's location, design, and floor plan. He also presented the value engineering completed to calculate final costs. Board Members' questions were then answered regarding costs, types of classrooms, amenities the building will offer, and items de-prioritized during the value engineering review.

Action Item: Discussion and possible action to approve final classroom expansion STEM/STEAM project drawings submitted by SPS+ Architects.

A motion to approve the final classroom expansion STEM/STEAM project drawings submitted by SPS+ Architects was made by Alicia Vaughan and seconded by Michael Shafer. The motion passed unanimously.

B. STEM/STEAM addition presentation (GMP).

KCS Inc.

Mike Thomas from KCS Inc. presented the final budget for the new STEM/STEAM building expansion and the value engineering that brought the project within budget. Mike Devolder reviewed the project timeline and permit review. Construction will take 13 months. The final estimated project cost is \$4.67 million, the Guaranteed Maximum Price (GMP). Board Members asked several questions regarding the maximum price and who would be responsible if it went over that projected price. KCS informed the Board that if it goes over the GMP, they will absorb any additional costs. As clarified by SPS+ Architects, City of Flagstaff permit costs may range between \$80,000 and \$100,000 in addition to the GMP.

Action Item: Discussion and possible action to approve the guaranteed maximum price proposal (GMP) for the STEM/STEAM expansion project submitted by Kinney Construction Services Inc. pursuant to its construction manager at risk (CM&R) contract with NPA.

A motion to approve the guaranteed maximum price for the STEM/STEAM expansion project submitted by Kinney Construction Services Inc. pursuant to its construction manager at risk (CM&R) contract with NPA was made by Susan McCullough and seconded by Crystal Hepp. The motion passed unanimously

VI. Adjournment

A motion to adjourn the meeting at 6:28 PM was made by Susan McCullough and seconded by Michael Shafer. The motion passed unanimously.