

Regular Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, February 26th, 2024, at 5:30 PM

Location: Multi-Purpose Room

Draft Minutes

I. Call to Order Nihal Sarikaya
5:30 meeting called to order

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
X	Ian Cribbs (Vice President)	X	Crystal Hepp
X	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Jonathan Berzins, Chris Phillips, David Scott Welford, Eddie Tantoco, Juliana Willis
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
There were no calls to the public.

VI. Approval of Minutes from Regular Board Meeting on 1/22/2024 at 5:30 PM Nihal Sarikaya

Alicia Vaughan motioned to approve the January 22nd, 2024, meeting minutes, and Luke Plonsky seconded. The motion passed unanimously.

VII. NPA Business Items and Presentations David Lykins

A. STEM/STEAM addition presentation SPS+ Architects

Mr. Lykins introduced Aaron Tsosie from SPS+ Architects. A presentation was given to the Board with an overview of the new addition and the reason behind choosing a specific area for the new building to be constructed. A review of the building location and floor plan, including 5 classrooms, was presented. A rendering of the multi-purpose room, chemistry classroom, and engineering classroom was presented.

Mike Thomas and Mike Devolder from Kinney Construction Services (KCS) presented the budget for the new building and the timeline for construction. Initial construction would begin in May 2024 with an anticipated completion time of Summer 2025.

Action item will be tabled until a future board meeting.

Action Item: Discussion and possible action to approve the final classroom expansion STEM/STEAM project drawings submitted by SPS+ Architects.

B. STEM/STEAM addition presentation (GMP).

KCS Inc.

Action Item will be tabled until a future board meeting.

Action Item: Discussion and possible action to approve the guaranteed maximum price proposal (GMP) for the STEM/STEAM classroom expansion project submitted by Kinney Construction Services pursuant to its construction manager at risk (CM&R) contract with NPA.

C. Board Member Candidate Presentations
(alphabetical order)

Nihal Sarikaya presented the process for electing new board members. She informed the candidates they would be invited to present for up to 3 minutes. Candidates will first present themselves in alphabetical order, then in reverse order present what committee they would like to serve on if selected to the Board.

Jonathon Berzins presented first. Sandi Dunmeyer was not present. Chris Phillips presented third. Luke Plonsky presented 4th. Eddie Tantoco presented 5th. David Scott Wolford presented 6th. Juliana Willis presented 7th. Candidates then presented in reverse order which board subcommittees they would like to serve on. Lastly, candidates were asked what each candidate would be able to commit to if selected to serve on the board.

Jonathon Berzins
Sandi Dunmyer
Chris Phillips
Luke Plonsky
Eddie Tantoco
Heidi Wolford
Scott Wolford
Juliana Willis

Action Item: Discussion and possible action to elect/approve 2024 Governing Board candidates for seats #4, #5 & #6.

Seat #4 was voted on first. The majority of votes for seat #4 went to Luke Plonsky.
Seat #5 was voted on second. The majority of votes for seat #5 went to Chris Phillips.
Seat #6 was voted on third. The majority of votes for seat #6 went to Scott Wolford.

A motion to approve Luke Plonsky for seat #4, Chris Phillips for seat #5, and David Scott Wolford for seat #6 was made by Ian Cribbs and seconded by Michael Shafer. Motion passed unanimously.

The board adjourned for a break at 6:50 PM. Resumed session at 7:00 PM.

D. NPA Budget Presentation

Steve Danner

Mr. Danner presented the NPA FY25 budget Draft 1.0 Highlights and Summary to the board.

E. NPA 2024-25 School Calendar Presentation

Jay Litwicki

Mr. Litwicki presented the 2024/25 School calendar to the board.

Action Item: Discussion and possible action to approve the 2024-25 NPA Instructional Calendar as presented.

A motion to approve the 2024-25 NPA Instructional Calendar was motioned by Susan McCullough and seconded by Crystal Hepp. The motion passed unanimously.

F. ASBA Policy Services “Charter School Advisory” Volume 24, Number 1 (First Reading for review)

Mr. Lykins reviewed the ASBA Policy Services Volume 24, Number 1 to the board.

G. Discussion for future Grade Level Data Presentation

Mr. Lykins opened discussions for future grade-level data discussions to include the Board. Mr. Litwicki discussed that ongoing MTSS work is being completed. Board will be updated quarterly on the MTSS process, and further information can be discussed in the DEI meetings.

**VIII. Committee Reports
(Chairpersons and Meeting times)**

Nihal Sarikaya
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations- Ian Cribbs updated the Board on policies and procedures focusing on AIA and ASBA policies. Discussions regarding at-will employees and regular employees were vetted in the committee and with the Board council.
- b. Community Enrichment- Review and decision recommendations Alicia Vaughan updated the Board on fundraising efforts.
- c. Finance- Review and decision recommendations- Susan McCullough discussed the committee's discussions regarding the affordability of the new STEAM building. Reviewed monthly financial reports.

Action Item: Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

Discussion and possible action to approve monthly financials as presented. (YTD)

A motion to approve the YTD financial as presented was made by Susan McCullough and seconded by Brian Van Meerten; the motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations - Nihal Sarikaya Committee met and discussed fundraising methods. They will meet again in late March.
- e. Strategic Planning- Review and decision recommendations-Discussed STEAM building value engineering options.
- f. Board Recruitment- Review and decision recommendations - Brian Van Meerten and members met to review bylaws before tonight's votes.
- g. Personnel- Review and decision recommendations - Did not meet
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations- Brian Van Meerten. Discussed MTSS process and a recent visit to a school in the Phoenix Valley regarding Jr. High and High School data. Discussed the Land Acknowledgement process and invited the student body to take part in the process. A recommendation from the DEI committee was to advertise and remind the community of each committee meeting.

IX. Other Business

Future Board meeting dates and agenda items

-Special Meeting on Monday, March 18th remote meeting

March 25th, 2024 (employee contracts 1.0) Budget review, ASBA Second reading

April 22nd, 2024

X. Adjournment

A motion to adjourn at 8:21 was made by Michael Shafer and seconded by Crystal Hepp. The motion passed unanimously.