

Northland Preparatory Academy

Regular Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, January 22nd, 2024, at 5:30 PM

Location: Multi-Purpose Room

Minutes Approved at February 26, 2024 Meeting

I. Call to Order Nihal Sarikaya
5:34 pm

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)	X	Crystal Hepp
X	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Kevin Hayes, Luke Mulligan, Veronika Fabian, Jonathan Berzins, Sara Clancey, Chris Phillips, Mark Loeffler, Chad Loberger, Kristen Flugstad, Scott Wolford, Heidi Wolford, Juliana Willis
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30-minute time allotment)

Five (5) NPA community members completed Call to the Public forms. Similar topics were grouped, totaling three (3) groups. Then, the Board President requested each group select a representative to present. There were three (3) presenters.

Kristen Flugstad, representing Veronika Fabian, spoke to the Board regarding the cross-country program and the school's communication. She requested that the Board review policy and procedures that include feedback for coaches, training for new coaches, and responsibilities for each coach.

Kevin Hayes, representing Luke Mulligan, spoke about the athletic policies and the treatment of the cross-country coach specifically. He requested the Board to review policies, specifically for athletics.

Chad Loberger spoke to the Board regarding the high school athletic atmosphere. Also, he talked about his son needing better running times to attend college.

VI. Approval of Minutes from Regular Board Meeting on 12/18/2023 at 5:35 PM

Nihal Sarikaya

Susan McCullough motioned to approve the December 8, 2023, meeting minutes, and Crystal Hepp seconded. The motion passed unanimously.

VII. NPA Business Items and Presentations

Nihal Sarikaya

A. Budget Timeline Presentation

Dave Lykins

Mr. Lykins presented the budget timeline process and discussed that the budget will be a continuous process and not one specific event. He outlined a schedule with 12 separate budget meeting dates for the Board and the Finance Committee, throughout the Spring semester, to develop a budget for the 24/25 academic year. Topics for the budget include FTE allocation, teacher recruitment and retention retaining, and equipment/supplies order.

B. Principal Presentation

Jay Litwicki

Mr. Litwicki reported the spring testing calendar for middle school AASA, taking place the first week of April. With the middle school testing schedule adjustment, high school students will have a late start during that week. High school testing begins in March. The ACT will be on March 26th, ASPIRE on April 18th, and AP testing between May 6th and 17th. AZScience test will take place on March 21st for 8th and 11th graders. Arizona Auditor General is completing an audit on school safety practices. Course registration is being audited and updated before spring break; the updates will closely align with current college entrance requirements.

VIII. Committee Reports

Nihal

Sarikaya

(Chairpersons and Meeting times) [OBJ]

(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations: Ian Cribbs. Committee did not meet. The committee will meet before the next Board Meeting. They will review NPA practices and protocols to determine alignment with Member agencies, specifically the ASBA and the AIA.
- b. Community Enrichment- Review and decision recommendations: Alicia Vaughan. The committee did not meet; it will meet in February. Fundraiser dinner at East Side Oreganos all day on 1/23/2024; 20% of proceeds will go to NPA.

- c. Finance- Review and decision recommendation: Susan McCullough. The Committee Met and reviewed YTD financials, discussed CDs, cost estimate from Kinney Construction, and looked ahead at the budget.

Action Item: Discussion and possible action to approve monthly financials as presented. (YTD)

A motion to approve the YTD financial as presented was made by Susan McCullough and seconded by Scott Keller; the motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations: Nihal Sarikaya. Committee met on January 8th and reviewed opportunities to raise funds for the new STEAM building. A Dropbox link was made; the link leads to an outline of items (e.g., furniture and supplies) needed for the new building. The next meeting will be on January 29th at 2 PM.
- e. Strategic Planning- Review and decision recommendations: Ian Cribbs. Committee will meet January 24th. Mr. Lykins provided a brief update about the volunteer oversight committee for the new building.
- f. Board Recruitment- Review and decision recommendations: Brian Van Meerten. Committee met with 7 potential candidates on January 10th. Three Board Members were present to answer questions.
- g. Personnel- Review and decision recommendations: Scott Keller. Committee did not meet.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations: Brian Van Meerten. Committee met last Thursday (1/18) and discussed possible land acknowledgment statements; they will meet in February before the next Board Meeting.

IX. Other Business

Future Board meeting dates and agenda items

February 26th, 2024

- Board elections
- KCS/SPS STEAM building updates
- Budget updates
- Fundraising/Grant committee update
- Proposed NPA 24/25 School Year Calendar
- Discussion and possible review of land acknowledgment

March 25th, 2024

April 22nd, 2024

X. Adjournment

A motion to adjourn at 6:40 was made by Brian Van Meerten and seconded by Luke Plonsky. The motion passed unanimously.