

<b>Regular Board Meeting of the Corporation</b> <b>Oct 23rd, 2023</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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**Minutes - Approved at November 13, 2023 Meeting**

**I. Call to Order** Nihal Sarikaya  
**5:32pm**

**II. Pledge of Allegiance** Nihal Sarikaya

**III. Mission Statement**

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

**IV. Roll Call of Members** Nihal Sarikaya

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)		Crystal Hepp
X	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

\*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

**V. Call to the Public (Public Comment)** Nihal Sarikaya  
(30-minute time allotment)

Three members of the public in audience. No calls to the public.

**VI. Approval of Minutes from Regular** Nihal Sarikaya  
**Board Meeting on 9/25/2023 at 5:30 PM**

Luke Plonsky motions to approve September minutes, Alicia Vaughan seconded. Motion passed unanimously.

## VII. NPA Business Items and Presentations

Nihal Sarikaya

### A. Science/Stem/Steam addition presentation David Lykins

- RFQ for CMAR
- Screening Rubric
- Screening Team

Mr. Lykins reviewed the RFQ for the STEM campus classroom addition timeline. He informed the board that seven companies responded and came to tour the campus with him. Proposals are to be turned in by Wednesday, October 25<sup>th</sup> by Noon. Mr. Lykins provided the board with the RFP including the rubric.

### B. Showcase Presentation

David Lykins

Mr. Lykins reviewed the excitement surrounding the Showcase coming up November 4<sup>th</sup> and December 2<sup>nd</sup>. The student led tours are always the highlight for the community to see what NPA has to offer through a student's view.

### C. Principal Presentation

Jay Litwicki

Mr. Litwicki discussed counseling updates including students getting assistance with college applications, helping with essays being completed and getting letters of recommendations. The MTSS process is starting up with a school wide data team being developed. Data collection is currently being collected through Moby Max in the middle school. PSAT for grades 10 & 11 will be administered October 24<sup>th</sup>. Teacher evaluations are beginning for the 23/24 SY. Mr. Litwicki gave a sports update. Service week will take place November 13<sup>th</sup>-17<sup>th</sup>.

## VIII. Committee Reports

Nihal Sarikaya

(Chairpersons and Meeting times) (30-45 minutes)

a. Bylaws and Policies- Review and decision recommendations-Ian Cribbs did not meet.

b. Community Enrichment- Review and decision recommendations- Alicia Vaughan, birthday cards for all teachers are being passed out. Panda Express fundraiser upcoming. Spirit store is stocked up with hoodies!

c. Finance- Review and decision recommendations Susan McCullough- Met Oct 11<sup>th</sup> and reviewed YTD financials. Audit was completed successfully. 2023 AFR has been signed and submitted. Fall bonuses were sent out just before fall break. Nov 8<sup>th</sup> will be next meeting.

Action Item: Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

Susan McCullough moves to approve Finance Committees review of monthly financials as presented, seconded by Nihal Sarikaya. Motion passed unanimously.

d. Fundraising/Grant Writing- Review and decision recommendations Nihal-Did not meet.

e. Strategic Planning- Review and decision recommendations Ian Cribbs- Met, Mr. Lykins discussed the ongoing STEM/Classroom addition process.

f. Board Recruitment- Review and decision recommendations-Brian Van Meerten- Met October 17<sup>th</sup> and reviewed current recruitment processes. Discussed how board members recruited and current board member terms cycles.

g. Personnel- Scott- Mr. Lykins and Scott Keller met to outline a draft Smart goal outline, the team will meet November 2<sup>nd</sup> at 5:00PM to develop the Superintendent Smart Goals.

h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations-Brian- Met and discussed MTSS process. Next meeting November 16<sup>th</sup> at 5:30.

#### IX. Other Business

Future Board meeting dates and agenda items

November 13th, 2023

December 18th, 2023

January 22nd, 2024

#### X. Adjournment

Alicia Vaughan motioned to adjourn the meeting at 6:20PM. The motion was seconded by Luke Plonsky motion passed unanimously.