

Regular Board Meeting of the Organization April 24, 2023 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Minutes – Approved at the May 22, 2023 Meeting

I. Call to Order Nihal Sarikaya
5:33pm

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members Nihal Sarikaya

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Jessica Gabrys
	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)	X	Brian Van Meerten
	Scott Keller (Secretary)	X	Alicia Vaughan
X	David Lykins (Superintendent)	X	Luke Plonsky

*Quorum requirement met (7 members present)

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Crystal Hepp
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30 minute time allotment)

There were no calls to the public this evening.

VI. Approval of Minutes from Regular Board Meeting on 3/27/2023. Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 3/27/2023 was made by Brian van Meerten and seconded by Alicia Vaughan; the motion passed unanimously.

VII. NPA Business Items and Presentations

A. NPA Budget Presentation Steve Danner

Steve Danner provided an update to the budget and presented the Board with an updated version. The updated budget includes corrected and refined projections, and shows NPA’s overall standing close to the overall NET.

B. Principal Presentation

Jay Litwicki

Principal Litwicki provided several updates, including NPA State and AP testing, dual enrollment specifics and the advantages of taking part in the program. He then informed the Board of prom and NPA Softball Tournament. He identified May 12 as a special day to honor seniors, with graduation occurring on May 18th. Next, he reviewed the protocol and outcomes from the latest safety drill that will be followed up with quarterly drills next year. Principal Litwicki explained the academic support and summer school options for students in need or who would like to participate. Finally, he concluded with a list of year end performances, concerts, and presentations.

VIII. Committee Reports

(Chairpersons and Meeting times)

(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson: Ian Cribbs
Member(s): Michael Shafer
Report: Did not meet.
- b. Community Enrichment- Review and decision recommendations
Chairperson: Alicia Vaughan
Member(s): Susan McCullough
Report: CEC will provide an appreciation lunch for staff on May 19th. The CEC is also considering taking back Spirit Wear Store duties.
- c. Finance- Review and decision recommendations
Chairperson: Susan McCullough
Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya
Report: The committee discussed the YTD financial report which looked good. They have a high net income and report an overall great year. The budget will be ready in June and will be ready to adopt in July. There were several updates to many other financial endeavors.

Action Item: Discussion and possible action to approve the Finance Committee's review of the monthly financials as presented.

A motion to approve the Finance Committee's review of the monthly financials as presented was made by Susan McCullough and seconded by Luke Plonsky. Motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Member(s): Jessica Gabrys, Scott Keller, Luke Plonsky
Report: The committee reported that the golf tournament fundraising planning is well underway. Next meeting is May 1st at 1pm.
- e. Strategic Planning- Review and decision recommendations
Chairperson: Ian Cribbs
Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan
Report: Did not meet. Will meet May 12th, after the tours at Killip and MEMS and architect visit.

- f. Board Recruitment- Review and decision recommendations
Chairperson: Brian van Meerten
Member(s): Michael Shafer
Report: Did not meet.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Member(s): Michael Shafer, Alicia Vaughan
Report: Will meet before the May Board meeting.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Jessica Gabrys
Members: Nihal Sarikaya, Alicia Vaughan
Report: The committee met and Superintendent Lykins provided an overview of the DEI Community web page that includes all of NPA's endeavors and efforts related to accessibility and DEI. The committee also discussed approving the trainer, Moses Milazzo, to provide Bystander Intervention and other federally approved DEI training to teachers and staff.

IX. Other Business

Future Board meeting dates and agenda items

May 22nd, 2023

June 26th, 2023

The Board will review MOUs for CAVEAT and dual enrollment programs, as well as NAH Trainer Agreement and food service. Another budget review will be conducted.

X. Adjournment

A motion to adjourn was made by Susan McCullough and seconded by Brian van Meerten. The motion passed unanimously at 6:05pm.