

<b>Regular Board Meeting of the Corporation</b> August 7, 2023 5:30p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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**DRAFT Minutes**

**I. Call to Order** Nihal Sarikaya  
5:32pm

**II. Pledge of Allegiance** Nihal Sarikaya

**III. Mission Statement**

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

**IV. Roll Call of Members**

Nihal Sarikaya

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
X	Ian Cribbs (Vice President)	X	Jessica Gabrys
X	Susan McCullough (Treasurer)	X	Luke Plonsky
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

\*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Crystal Hepp
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

**V. Call to the Public (Public Comment)** Nihal Sarikaya  
(30-minute time allotment)  
There were no calls to the public this evening.

**VI. Approval of Minutes from Board Meeting** Nihal Sarikaya  
**Regular Board Meeting 7/10/2023 at 5:30 PM**  
A motion to approve the minutes from the 7/10/2023 Regular Board meeting was made by Ian Cribbs and seconded by Alicia Vaughan; the motion passed unanimously.

**VII. NPA Business Items and Presentations** Nihal Sarikaya

**A. Seating of New Board Members**

Nihal Sarikaya welcomed Crystal Hepp to the Board. President Sarikaya thanked everyone for their service and announced the Board transition from Jessica Gabrys to Crystal Hepp.

**Action Item:** Discussion and possible action to approve NPA new Board Members  
A motion to approve the changes and NPA New Board Member, Crystal Hepp, was made by Brian Van Meerten. and seconded by Susan McCullough. The motion passed unanimously.

B. Election of Board Officers

Superintendent Lykins facilitated the election of Board Officers for 2023-2024 academic year.

**Action Item:** Discussion and possible action to approve recommendations for Board Officers for the SY 2022/23.

Ian Cribbs nominated Nihal Sarikaya as *President* of the Board. Alicia Vaughan seconded the nomination, which passed unanimously.

Nihal Sarikaya nominated Ian Cribbs as *Vice-President* of the Board. Jessica Gabrys seconded the nomination, which passed unanimously.

Alicia Vaughan nominated Susan McCullough as *Treasurer* of the Board. Luke Plonsky seconded the nomination, which passed unanimously.

Ian Cribbs nominated Scott Keller as *Secretary* of the Board. Luke Plonsky seconded the nomination, which passed unanimously.

Motion to approve all nominees was made by Susan McCullough and seconded by Crystal Hepp. The motion passed unanimously.

C. Establish regular meeting dates and times for Governing Board meetings

President Sarikaya provided a brief history of the meetings. The meetings have been held on the last Monday of each month at 5:30pm. Due to the holidays and other scheduling issues, a few of the meetings are held earlier in the month.

**Action Item:** Discussion and possible action to approve regular Governing Board meetings dates and times for SY 23/24.

A motion to approve the regular meeting dates and times for SY 23/24 was made by Ian Cribbs; Brian Van Meerten seconded the motion, which passed unanimously.

D. Conflict of Interest forms

David Lykins

Superintendent Lykins provided the reasoning for the Conflict-of-Interest forms and filing of disclosures policy. He reminded the Board that the form is for significant conflicts. President Sarikaya reaffirmed that this is an annual process.

**Action Item:** Discussion and possible action to approve submittal of Conflict-of-Interest forms and filing of disclosures policy.

A motion to approve the submittal of the Conflict-of-Interest forms and filing of disclosures policy was made by Alicia Vaughan and seconded by Susan McCullough. The motion passed unanimously.

- E. Presentation on Charter Governance Request to the Arizona State Board for Charter Schools reflecting change in Board membership.

**Action Item:** Whereas the Arizona State Board for Charter Schools (ASBCS) requires that NPA update changes to the Board membership, we hereby authorize the NPA Administration to submit a Charter Governance Request to the ASBCS to reflect the following changes to the Board Member(s) roster:

A motion to authorize and approve the NPA Administration to submit a Charter Governance Request to the ASBCS to reflect the following changes to the Board Member(s) roster:

- Removing Jessica Gabrys who completed her 3-year term, effective August 7, 2023;
- Adding Crystal Hepp, elected at the February 27, 2023 meeting and seated at the August 7, 2023 meeting was made by Ian Cribbs and seconded by Brian Van Meerten. The motion passed unanimously.

- F. Presentation on online charter school students' being permitted to participate in NPA interscholastic athletics per ARS. 15.3.1.2

President Sarikaya and Superintendent Lykins presented information about online student athletes and rules from the AIA. They then proposed that NPA continue to not permit home schooled/online students from participating in NPA athletics, as it takes spots and resources away from NPA students.

**Action Item:** Discussion and possible action to permit online charter school students to participate in NPA interscholastic athletics per statute 15.3.1.2.

A motion to not permit online charter school students to participate in NPA interscholastic athletics per statute 15.3.1.2 was made by Luke Plonsky and seconded by Michael Shafer. The motion passed unanimously.

- G. Principal Presentation (Start of School)

Jay Litwicki

Principal Litwicki provided a summary of the 2023-2024 academic year preparation.

## VIII. Committee Reports

(Chairpersons and Meeting times)

(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Michael Shafer

Report: Did not meet.

- b. Community Enrichment- Review and decision recommendations

Chairperson: Alicia Vaughan

Member(s): Susan McCullough

Report: Alicia Vaughan has been on campus with supporting back to school year items, such as hoodies and other items. Online store is up and being advertised.

- c. Finance- Review and decision recommendations

Chairperson: Susan McCullough

- Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya  
Report: Did not meet, will meet on August 23rd.  
Action item was tabled to next Board meeting in September.
- d. Fundraising/Grant Writing- Review and decision recommendations  
Chairperson: Nihal Sarikaya  
Member(s): Scott Keller  
Report: The golf tournament will take place on September 11<sup>th</sup>, at 1:00PM. Nihal asked board members to arrive at Flag Ranch to express appreciation to donors at 11:30am, September 11<sup>th</sup>. Dinner will take place at 4:30PM and Board members are welcome to come and take part in the dinner.
- e. Strategic Planning- Review and decision recommendations  
Chairperson: Ian Cribbs  
Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan  
Report: Did not meet. Will meet on August 16<sup>th</sup> at 2:00PM.
- f. Board Recruitment- Review and decision recommendations  
Chairperson: Brian van Meerten  
Member(s): Susan McCullough, Michael Shafer  
Report: Did not meet.
- g. Personnel- Review and decision recommendations  
Chairperson: Scott Keller  
Member(s): Alicia Vaughan, Michael Shafer  
Report: Did not meet.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations  
Chairperson: Jessica Gabrys  
Members: Nihal Sarikaya, Brian van Meerten, Alicia Vaughan  
Report: Did not meet.

## **IX. Other Business**

Future Board meeting dates and agenda items

Monday, September 25, 2023, at 5:15 PM

Committee Membership discussions for all Board members

## **X. Adjournment**

A motion to adjourn was made by Brian Van Meerten and seconded by Ian Cribbs. The motion passed unanimously at 6:23pm.