

Regular Board Meeting of Northland Preparatory Academy

3300 E. Sparrow Ave. Flagstaff, AZ 86004

Monday, May 22nd, 2023 at 5:30 PM

Location: Multi-Purpose Room

MINUTES – Approved at the June 26, 2023 Meeting

I. Call to Order Nihal Sarikaya
5:32 PM

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers		Members
x	Nihal Sarikaya, President	x	Jessica Gabrys, Member
x	Ian Cribbs, V-P	x	Brian VanMeerten, Member
x	Susan McCullough, Treasurer	x	Alicia Vaughan, Member
x	Scott Keller, Secretary	x	Michael Shafer, Member
x	Dave Lykins, Superintendent		Luke Plonsky, Member
	Administrators in Attendance		Others in Attendance
x	Jay Litwicki, Principal		
x	Vada Visockis, Assistant Principal		
x	Steve Danner, Business Manager		

V. Call to the Public (Public Comment) Nihal Sarikaya
(30 minute time allotment)

There were no calls to the public this evening.

VI. Approval of Minutes from Regular Board Meeting on 4/24/2023 at 5:30 PM

Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 4/24/2023 was made by Ian Cribbs and seconded by Brian VanMeerten; the motion passed unanimously.

VII. NPA Business Items and Presentations

A. NPA Principal Presentation

Jay Litwicki

Mr. Litwicki presented a slideshow with pictures of end of year celebrations including the graduation ceremony for the Seniors. NPA Girls Softball went all the way to state finals and received the Sportsmanship award from AIA.

B. Budget (update) Presentation

Steve Danner

Mr. Danner reviewed the NPA FY24 draft budget 4.0 which included adjustments to the NPA budget reflected from the state budget increase which was passed and signed by the Governor since the last board meeting.

Action Item: Discussion and possible action to approve contract 2.0 as presented.

A motion to approve contracts 2.0 as presented was made by Ian Cribbs and seconded by Susan McCullough. Motion passed unanimously.

C. Presentation on opportunities between CAVIAT and NPA for provision of Career Technical Education Programs

Dave Lykins

D. 2022/23 School Calendar (Instructional Days) Amendment Request Dave Lykins

Action Item: Discussion and possible action to approve the amended 2022/23 NPA School Calendar (Instructional Days) as presented. (Inclement Weather).

A motion to approve amended 2022/23 NPA School Calendar (Instructional Days) as presented was made by Jessica Gabrys and seconded by Alicia Vaughan. Motion passed unanimously.

VIII. Committee Reports (Chairpersons and Meeting times)

Nihal Sarikaya
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations- Did not meet
- b. Community Enrichment- Review and decision recommendations- Alicia Vaughan reported that the CEC provided lunch for staff on May 19th. Held a fundraiser and will take over the spirit wear store.

- c. Finance- Review and decision recommendations Susan McCullough reports that the committee reviewed grants, and the draft budget. Next meeting June 20th at 11:00AM

Action Item: Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

A motion to approve the Finance Committee’s review of the monthly financials as presented was made by Susan McCullough and seconded by Ian Cribbs. Motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations-Nihal Sarikaya reported that a contract has been signed for the golf tournament in September. A save to date flyer has been sent. About five different grant opportunities were discussed and being investigated to see if they can support a capital project.
- e. Strategic Planning- Review and decision recommendations-Ian Cribbs reports that they met and created a stakeholder committee to visit and tour other STEM facilities at local school districts. Reviewed different areas of campus for building sites for new STEM wing.
- f. Board Recruitment- Review and decision recommendations-Did not meet
- g. Personnel- Review and decision recommendation-Did not meet
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations-Did not meet, however, a DEI communication page will go live on the website. A possible DEI grant will be able to provide continued training for staff.

IX. Executive Session pursuant to A.R.S. 38-431.03 (A)(1) for the purpose of discussion of the annual Superintendent’s evaluation and review of performance goals.

Action Item: Discussion and possible action regarding the Superintendent’s performance pay.

A motion to approve the Personnel Committee’s recommendation regarding Superintendent’s performance pay was made by Scott Keller and seconded by Brian VanMeerten. Motion passed unanimously.

X. Other Business

Future Board meeting dates and agenda items
June 26th, 2023 (Propose Budget)
July 10th, 2023 (Adopt Budget)
August 7th, 2023 (Seating/Oath/Conflict of Interest)

XI. Adjournment

A motion to adjourn was made by Ian Cribbs and seconded by Jessica Gabrys. The motion passed unanimously at 7:55 pm.

