

# Northland Preparatory Academy Minutes

3/27/23

Approved at the April 24, 2023 Meeting

## AGENDA

- I. Call to Order 5:31 PM** Nihal Sarikaya
- II. Pledge of Allegiance** Nihal Sarikaya
- III. Mission Statement**

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

## IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Jessica Gabrys
X	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)	X	Brian Van Meerten
X	Scott Keller (Secretary)	X	Alicia Vaughan
X	David Lykins (Superintendent)	X	Luke Plonsky

\*Quorum requirement met (9 members present)

	Administrators in Attendance		Others in Attendance
X	Jay Litwicki (Principal)		Thomas Byers, Dean of Faculty
X	Steve Danner (Business Manager)		

- V. Call to the Public (Public Comment)** Nihal Sarikaya  
(30-minute time allotment)  
There were no calls to the public this evening.
- VI. Approval of Minutes from Regular Board Meeting on 2/27/2023 at 5:30 PM** Nihal Sarikaya

Motion to approve 3/27/23 board minutes was made by Alicia Vaughan and seconded by Jessica Gabrys; motion passed unanimously.

## VII. NPA Business Items and Presentations

David Lykins

### A. NPA Inclement Weather Employee Contract make-up plan presentation

Thomas Byers

Mr. Byers presented the plan for Inclement Weather Employee contract make-up days for staff. The contract included two planning days, two PD days and one NPA specific training day, including FERPA, Duty to report, Smart Goals.

**Action Item:** Discussion and possible action to approve the NPA Inclement Weather Employee Contract make-up plan as presented.

A motion to approve the NPA Inclement Weather Employee Contract make-up plan was made by Jessica Gabrys and seconded by Susan McCullough; motion passed unanimously.

### B. NPA 2023/24 SY Instructional Calendar presentation

Thomas Byers

Mr. Byers presented the 2023/24 school calendar that aligns (e.g., start/end dates) with community schools.

**Action Item:** Discussion and possible action to approve 2023/24 NPA Instructional Calendar as presented.

A motion to approve the 2023/24 NPA Instructional Calendar was made by Ian Cribbs and seconded by Luke Plonsky; motion passed unanimously.

### C. NPA Budget Presentation

Steve Danner

Mr. Danner discussed the budget and shared the parameters of contract version 1.0.

**Action Item:** Discussion and possible action to approve employee contracts version 1.0 as presented.

A motion to approve the NPA employee contracts version 1.0 was made by Jessica Gabrys and seconded by Alicia Vaughan; motion passed unanimously.

### D. Retention Incentive Agreement 23/24SY presentation

Steve Danner

Mr. Danner shared the history of the retention incentive agreement. Then, he shared the funding source(s) for the 2023/24 retention incentive.

**Action Item:** Discussion and possible action to authorize Administration to enter into retention agreements with staff who sign their contracts for the 2023/24 SY.

A motion to approve the 2023/24 NPA retention agreements with staff who sign contracts was made by Susan McCullough and seconded by Brian Van Meerten; motion passed unanimously.

### E. Principal Presentation

Jay Litwicki

Mr. Litwicki presented AASA State Testing schedules for grades 6th-8<sup>th</sup>, which will begin April 4<sup>th</sup>. AZSCI Testing will begin March 30<sup>th</sup> and Aspire for 9<sup>th</sup> grade March 31<sup>st</sup>. ASPIRE Testing for grade 9 will be April 18<sup>th</sup>. ACT for Grades 11 will be on April 28<sup>th</sup>.

Mr. Litwicki gave a staffing update for open positions for the 23/24 academic year. He also updated the Board on upcoming events for middle school and high school students.

**VIII. Committee Reports  
(Chairpersons and Meeting times)**

Nihal Sarikaya  
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations – Did not meet
- b. Community Enrichment- Review and decision recommendations- Alicia Vaughan. Met and collected \$500 from pizza fundraiser at Fratelli's.
- c. Finance- Review and decision recommendations-Susan McCullough. Met and reviewed YTD financial report, reviewed budget draft 2.0 and discussed investments.

**Action Item:** Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

A motion to approve the Finance Committee review of monthly financials was made by Susan McCullough and seconded by Scott Keller; motion passed unanimously

- d. Fundraising/Grant Writing- Review and decision recommendations- Did not meet
- e. Strategic Planning- Review and decision recommendations- Ian Cribbs. Met and planned stakeholder field trips to local schools to see the STEM additions recently completed and ongoing discussions with SPS+ Architects.
- f. Board Recruitment- Review and decision recommendations- Did not meet
- g. Personnel- Review and decision recommendations- Scott Keller. Discussed Smart Goals and progress of each goal.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations- Jessica Gabrys. Met twice and had a new attendee. They discussed finding a DEI trainer and making an effort to get a commitment from all staff to participate moving forward.

**IX. Other Business**

Future Board meeting dates

April 24<sup>th</sup>, 2023

May 22<sup>nd</sup>, 2023

**X. Adjournment**

Ian Cribbs motioned and Luke Plonsky seconded the motion to adjourn the meeting at 7:14 PM. Motion passed unanimously.