

<b>Regular Board Meeting of the Organization</b> February 27, 2023 5:30p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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**MINUTES Approved at March 27, 2023 Meeting**

**I. Call to Order**

Nihal Sarikaya

5:32 PM

**II. Pledge of Allegiance**

Nihal Sarikaya

**III. Mission Statement**

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

**IV. Roll Call of Members**

	<b>Officers*</b>		<b>Members*</b>
X	Nihal Sarikaya (President)	X	Jessica Gabrys
	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)	X	Brian Van Meerten
X	Scott Keller (Secretary)	X	Alicia Vaughan
X	David Lykins (Superintendent)	X	Luke Plonsky

\*Quorum requirement met (8 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	Jay Litwicki (Principal)	Thomas Byers, Dean of Faculty
X	Vada Visockis (Assistant Principal)	Crystal Hepp
X	Steve Danner (Business Manager)	Amanda Laster-Loftus
		Samuel Salamone

**V. Call to the Public (Public Comment)**  
(30 minute time allotment)

Nihal Sarikaya

There were no calls to the public this evening.

**VI. Approval of Minutes from Regular Board Meeting on 1/23/2023 at 5:30 PM**

Nihal Sarikaya

**Motion to approve 1/23/23 board minutes was made by Susan McCullough and seconded by Brian VanMeerten, motion passed unanimously.**

**VII. NPA Business Items and Presentations**

David Lykins

A. .Board Member Candidate Presentations  
(alphabetical order)

Crystal Hepp  
Katrina Houston  
Scott Keller  
Amanda Laster-Loftus  
Susan McCullough  
Samuel Salamone

**Action Item:** Discussion and possible action to elect/approve 2023 Governing Board candidates for seats #1, #2, and #3.

Brian VanMeerten and Mr. Lykins introduced the board candidates. Candidates individually presented to the Board as to why they want to join or remain on the NPA board. Nihal Sarikaya asked for the Board to vote for three of the candidates. The Board elected Crystal Hepp, Susan McCullough, and Scott Keller to join the 2023 NPA Governing board.

A motion to approve Crystal Hepp, Scott Keller and Susan McCullough was made by Luke Plonsky and Michael Shafer, motion passed unanimously.

B. NPA Budget Presentation

Steve Danner

Mr. Danner presented an overview and summary of the draft FY 24 Budget.

C. Principal Presentation

Jay Litwicki

Mr. Litwicki's presentation included an overview of safety protocols presentation with all staff and students. Pep assembly for kindness week occurred and activities were shared throughout the spirit days during the week.

D. 2022/23 School Calendar (Instructional Days) Amendment Presentation

Mr. Byers reviewed the 2022/2023 school calendar amendment request. The proposal includes all Wednesdays becoming full school days, releasing at 3:15 pm, to meet the instructional minutes for the school year to be met.

Action Item: Discussion and possible action to approve the amended 2022/23 NPA School Calendar (Instructional Days) as presented. (Inclement Weather)

Scott Keller motioned to approve the amended 2022/23 NPA Instructional Calendar to authorize NPA Administration to submit a calendar amendment request to the AZ State Board for Charter Schools reflecting the following changes

- 172 Instructional Dates
- For March 1- May 24, 2023, each Wednesday is now a full day, which will make the calendar equal 175 days of instructional time.

Jessica Gabrys seconded the motion, which passed unanimously.

**VIII. Committee Reports  
(Chairpersons and Meeting times)**

Nihal Sarikaya  
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations: Did not meet
- b. Community Enrichment- Review and decision recommendations: Did not meet, successful Fratelli's fundraiser.
- c. Finance- Review and decision recommendations: Met and discussed January financial report. March 21<sup>st</sup> is next committee meeting.

**Action Item:** Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

Scott Keller motioned and Susan McCullough seconded to approve the Finance Committee's review of the monthly financials as presented. Motion passed unanimously.

- d. Fundraising/Grant Writing- Review and decision recommendations: Did not meet
- e. Strategic Planning- Review and decision recommendations: Did not meet
- f. Board Recruitment- Review and decision recommendations: Did not meet
- g. Personnel- Review and decision recommendations: Next meeting is March 23<sup>rd</sup>, 4-5pm
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations: Did not meet

**IX. Other Business**

Future Board meeting dates and agenda items  
March 27th, 2023 (employee contracts 1.0)  
April 24<sup>th</sup>, 2023

**X. Adjournment**

Brian VanMeerten motioned and Michael Shafer seconded to adjourn the meeting at 7:08 PM.