

Regular Board Meeting of the Organization Jan 23, 2023 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Minutes Approved at the February 27, 2023 Meeting

AGENDA

I. Call to Order Nihal Sarikaya
5:32

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Jessica Gabrys
X	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)	X	Brian Van Meerten
X	Scott Keller (Secretary)	X	Alicia Vaughan
X	David Lykins (Superintendent)	X	Luke Plonsky

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	Carol Willis (Programs Director)
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30-minute time allotment)

There were no calls to the public this evening.

VI. Approval of Minutes from Regular Board Meeting on 11/14/2022 at 5:30 PM Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 11/14/2022 was made by Alicia Vaughan and seconded by Ian Cribbs; the motion passed unanimously.

VII. NPA Business Items

- A. Family Life Education Presentation IHAMB Carol Willis
(Instruction in Sex Education)
(2nd public meeting and reading)

Ms. Willis was present to answer any questions from the board. The board had no questions.

Action Item: Discussion and possible action to approve Family Life Education IHAMB (Instruction in Sex Education) course as presented.

A motion to approve the Family Life Education IHAMB curriculum was made by Ian Cribbs and seconded by Susan McCullough.

- B. NPA Website Presentation Vada Visockis

Dr. Visockis presented the new NPA website to the board. She highlighted the calendar on the new site that shows all the events listed in the school calendar.

- C. Principal Presentation Jay Litwicki

Mr. Litwicki reviewed end of semester activities from staff meetings to school climate and culture activities. Staff training included 29 staff members who attended a Culturally Relevant Teacher training. Students held assemblies and spirit weeks, as well as dances last semester.

Mr. Litwicki reported an increased participation in sports and the reintroduction of wrestling. There are currently 12 clubs offered for students at NPA.

He also gave an update on systems and services such as Spartan Market, parent/teacher conferences offered in a hybrid format and the new recruitment/application process online with Frontline Education. He also gave an update on teaching and learning including peer tutoring programs, evaluation protocols, Galileo benchmark testing and new legislative requirements. State Assessment dates were presented for the Spring semester.

- D. Budget Timeline Presentation David Lykins

Superintendent Lykins reviewed NPA's budgeting norms and budget timeline with the board. He discussed the budget as being a process and not an event. The process includes working with the Finance Committee, School leadership and classroom level feedback. The board had a brief discussion of school capacity and opportunity for future expansion.

VIII. Committee Reports

- a. Bylaws and Policies- Did not meet
- b. Community Enrichment- Successful holiday fundraiser and had a teacher luncheon. Fratelli's fundraiser scheduled for Jan. 31st on 4th street.

- c. Finance- Met and reviewed the Dec YTD financials with business manager. Discussed investments and CD's with balances. Future topic to discuss with Strategic Planning for STEAM planning.

Action Item: Discussion and possible action to approve to approve the monthly financials, Susan McCullough made the motion and Jessica Gabrys seconded. Motion approved unanimously.

- d. Fundraising/Grant Writing- Met and discussed grant opportunities with new members to the committee and how we can move forward with applying for grants in the future. Will meet first week of February.
- e. Strategic Planning- Met with architect on concepts for new STEM Wing and were given timelines to consider for design to build of 24 months. A tour team consisting of leadership/admin, classroom teacher, students, and a parent will be assembled to visit a recently remodeled/built STEM space in the area.
- f. Board Recruitment-Met in January with a student in attendance. Four applications have arrived as of the deadline on 1/23/23.
- g. Personnel-Did not meet
- h. Diversity, Equity & Inclusion-Met in January and discussed ongoing endeavors as a community of active DEI (Diversity, Equity & Inclusion) participants within the school and community along with ongoing training for the staff/school members, but the importance of having the larger community take part in ongoing practices.

IX. Other Business

Future Board meeting dates and agenda items-

February 27th, 2023. Board Election, Budget Timeline, Committee reports.

IX. Adjournment

A motion to adjourn was made by Michael Shafer and seconded by Ian Cribbs. The motion passed unanimously at 7:15 pm.