

Regular Board Meeting of the Corporation August 29th, 2022 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Minutes – Approved at September 27, 2022 Meeting

I. Call to Order Nihal Sarikaya
5:32 PM

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members Nihal Sarikaya

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)	X	Jessica Gabrys
X	Susan McCullough (Treasurer)		Bonnie Baker
X	Scott Keller (Secretary)	X	Michael Shafer
X	David Lykins (Superintendent)	X	Brian Van Meerten

*Quorum requirement met

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30 minute time allotment)

One call to the public addressing the board at large.

VI. Approval of Minutes from Regular Board Meeting on 8/08/2022 at 5:30 PM Nihal Sarikaya

A motion to approve the minutes from the 8/08/2022 Regular Board meeting was made by Susan McCullough and seconded by Brian VanMeerten; the motion passed unanimously.

VII. NPA Business Items and Presentations

Nihal Sarikaya

A. Budget revision and contract 3.0 presentation Steve Danner
Mr. Danner provided an update on the budget increases provided by the State and increased enrollment. Recommendations for increasing the raise in base salaries from 8% to 11% and Admin/Support from 6% to 8% were presented to the board. NPA's revised Salary placement schedule was also presented to the board.

Action Item: Discussion and possible action to approve revised budget and contracts 3.0 as presented. A motion to approve the budget revision was made by Jessica Gabrys and seconded by Alicia Vaughan. The motion passed unanimously.

B. Food Service Presentation Dave Lykins
Superintendent Lykins presented a timeline of the food service implementation process as well as the rollout of the Spartan Market.

C. Principal Presentation Jay Litwicki
Mr. Litwicki presented on the beginning of school year activities and successful start of the academic year. Updates on School wide Assessments, Class offerings, Clubs, Athletics and upcoming events were also presented to the board.

D. House Bill 2025 schools; parental classroom visitation policies Dave Lykins
Superintendent Lykins presented the requirement for district governing boards and charter school boards to adopt public policies allowing visits, tours and observations for parents of enrolled students and parents who wish to enroll their student unless the visit, tour or observation threatens the health and safety of students and staff.

Action Item: Discussion and action to bring written policy on HB 2025, back to the September 26th, 2022, Governing Board meeting for formal reading and approval. A motion to approve the visitation policy, was made by Alicia Vaughan and seconded by Michael Shafer. The motion passed unanimously.

VIII. Committee Reports (Chairpersons and Meeting times)

Nihal Sarikaya
(30-45 minutes)

a. Bylaws and Policies- Review and decision recommendations
Chairperson: Ian Cribbs
Member(s): Bonnie Baker, Michael Shafer
Report: Did not meet.

b. Community Enrichment- Review and decision recommendations
Chairperson: Alicia Vaughan
Member(s): Susan McCullough, Jessica Gabrys

Report: Alicia Vaughan reported all Spartan Roast Coffee has sold out. The fundraiser was very successful.

c. Finance- Review and decision recommendations

Chairperson: Susan McCullough

Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya

Report: Steve Danner reviewed the Year-to-Date report and budget. Next meeting September 20th @ 11am.

d. Fundraising/Grant Writing- Review and decision recommendations

Chairperson: Nihal Sarikaya

Member(s): Jessica Gabrys

Report: The golf tournament will occur on September 12th. Two more slots are open for teams/sponsorship. Donations are accepted. Nihal asked board members to arrive at Flag Ranch to express appreciation to donors at 11:30am, September 12th.

e. Strategic Planning- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan

Report: Did not meet.

f. Board Recruitment- Review and decision recommendations (Midterm Vacancy)

Open Meeting Law Training will be pushed until seat is filled

Chairperson: Brian van Meerten

Member(s): Susan McCullough, Michael Shafer

Report: Did not meet.

Nihal reported the resignation of Board Member Bonnie Baker. A midterm vacancy is open to fill the seat.

Mr. Lykins demonstrated on the NPA website where a Midterm Vacancy link and application is available for interested parties.

g. Personnel- Review and decision recommendations

Chairperson: Scott Keller

Member(s): Alicia Vaughan, Michael Shafer

Report: Did not meet.

A meeting will be held in the next month.

h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations

Chairperson: Jessica Gabrys

Members: Nihal Sarikaya, Brian van Meerten, Alicia Vaughan

Report: Did not meet.

Plans to start in September.

IX. Other Business

Future Board meeting dates and agenda items

September 27th, 2022

A motion was made by Nihal Sarikaya and seconded by Jessica Gabrys to move the board meeting date from September 26th, 2022 to September 27th, 2022. The motion passed unanimously.

Agenda Items for Sept. 27th:

Board Recruitment presentations

Public hearing on new policy

School update

Committee Reports

October 24th, 2022

X. Adjournment

A motion to adjourn was made by Susan McCullough and seconded by Brian Van Meerten.

The motion passed unanimously at 7:05