

Regular Board Meeting of the Organization Nov 14, 2022 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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DRAFT Minutes

AGENDA

I. Call to Order Nihal Sarikaya
5:30

II. Pledge of Allegiance Nihal Sarikaya

III. Mission Statement

Northland Preparatory Academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

IV. Roll Call of Members

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Jessica Gabrys
X	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)		Brian Van Meerten
X	Scott Keller (Secretary)	X	Alicia Vaughan
X	David Lykins (Superintendent)	X	Luke Plonsky

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	Jay Litwicki (Principal)	
	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

V. Call to the Public (Public Comment) Nihal Sarikaya
(30-minute time allotment)

There were no calls to the public this evening.

VI. Approval of Minutes from Regular Nihal Sarikaya
Board Meeting on 10/24/2022 at 5:30 PM

A motion to approve the minutes from Regular Board Meeting on 8/29/2022 was made by Alicia Vaughan and seconded by Ian Cribbs; the motion passed unanimously.

VII. NPA Business Items

A. Audit Report Presentation

Fester/Chapman

Kevin Camberg of Fester/Chapman reviewed the financial statements from the Independent Auditors Report completed in Fall 2022. Mr. Camberg reviewed NPA's Balance Sheet, Income Statement, Statement of Cash Flows and the Report to the Board with the Board. Mr. Camberg reported that NPA is in a very strong financial position based on total net assets. Mr. Camberg also reported that NPA's Balance Sheet and Liquidity is in fantastic shape.

Mr. Camberg reviewed the Legal Compliance Questionnaire (LCQ) and reported we have zero findings from the auditor's report for the LCQ.

Mr. Cambers Report to the Board had one recommendation that he reviewed with the board. He stated that Audit findings suggest reviewing deprecation expenses at least quarterly.

Mr. Camberg reviewed board Form 990, which positively showed many policies are in place at NPA for the organization that demonstrate a strong position with written policies and procedures.

B. NPA 990 Presentation

Steve Danner

Action Item: Discussion and possible action to acknowledge and approve the filing of NPA 990.

A motion to acknowledge and approve the NPA 990 Form for approval as presented for the 2022-2023 school year was made by Susan McCullough. Jessica Gabrys seconded the motion, which passed unanimously.

C. Family Life Education Presentation IHAMB (Instruction in Sex Education)

Tolchinsky/Willis

Sidney and Carol reviewed a presentation covering a PowerPoint presentation that is reviewed with parents of the curriculum and topics used with the students. The Board thanked the presenters for their time and for the County supporting this curriculum in our school.

Action Item: Discussion and possible action to place Family Life Education IHAMB (Instruction in Sex Education) presentation on the December 12th, 2022, Governing Board agenda for a second public presentation and possible action.

A motion to approve and place the Family Life Education IHAMB (Instruction in Sex Education) for review on December 12th, 2022, Governing Board agenda for second public presentation as presented made by Ian Cribbs and seconded by Michael Shafer. The motion, which passed unanimously.

D. Presentation on ASBA Advisory Volume 22/Number 3 (2nd Reading) Lykins

Action Item: Discussion and possible action to approve ASBA Advisory Volume 22/Number 3 as presented.

Mr. Lykins reviewed the two changes with the Board and asked if there were further questions. A Board member stated we have reviewed this topic multiple times and feel confident that there is a clear understanding of the new policy.

A motion to approve the ASBA Advisory Volume 22/Number 3 policy for approval as presented for the 2022-2023 school year was made by Susan McCullough. Jessica Gabrys seconded the motion, which passed unanimously.

E. Showcase presentation

Lykins/Plonsky

Mr. Lykins reported both showcases were well attended, and parents liked the BPA student tours most. Parents reported that they learned more about Dual Enrollment/Depth of the Fine Arts and that NPA is in a strong financial position. When asked about how parents learned about showcases, the top three responses were: website, friends, and called NPA.

Board Member Luke Plonsky reported that he heard about the showcase on the radio and received a postcard in the mail. He stated that it was a very positive experience with organized student tours and a gathering in the multi-purpose room with clubs, activities and sports along with administration there to answer questions from parents and potential students.

F. Principal presentation

Jay Litwicki

Mr. Litwicki presented that NPA received an “A” grade from the ADE on the A-F letter grading scale for the school. Mr. Litwicki reviewed specific areas of points earned throughout the school to earn the “A” grade and indicated that NPA does a great job of moving all categories of students. A few Board members had questions as to how points are scored for the school and in what areas can we improve. Both Mr. Litwicki and Mr. Lykins responded on how points are scored in a variety of areas and the High School scored 99.98 and Middle School scored 67.2, which are averaged to give the school an overall score of 83.61. Board Member Michael Shafer asked how NPA’s middle school score compared to others in the area. The administration said the middle school is lower than three years ago and there are discussions to review with staff.

Mr. Litwicki reported on Fall sports and Clubs. He reported on performances of all the high school teams highlighted by the Girls Soccer earning the state championship. He also showed

Spirit Days are going on this week that will focus on “Service week” across the school. Dates of upcoming events include Greatest Showman! Dance Concert on Nov 16-17th. Dec 6th Band and Strings Concert. Dec 9th Senior Casino Night.

VIII. Committee Reports

- a. Bylaws and Policies- Did not meet
- b. Community Enrichment- Will meet 11/15/22. Coffee fundraiser will be the week after Thanksgiving.
- c. Finance- Did not meet
- d. Fundraising/Grant Writing- Did not meet
- e. Strategic Planning- Employee Retention Credit discussed and reviewed. STEAM planning
- f. Board Recruitment-Showcase

- g. Personnel-Did not meet
- h. Diversity, Equity & Inclusion-Did not meet, email went out school wide asking for participation. Some interest and responses were provided to Jessica. Will meet again 12/7/2022 5:30-6:30.

IX. Other Business

Future Board meeting dates and agenda items- Strings and Quartet will be performing at the next board meeting. Food Services will also be present to provide refreshments.

December 12th, 2022

January 23rd, 2023

IX. Adjournment

A motion to adjourn was made by Michael Shafer and seconded by Ian Cribbs. The motion passed unanimously at 6:59pm.