

<b>Regular Board Meeting of the Organization</b>	<b>Northland Preparatory Academy</b>
<b>October 24th, 2022</b>	<b>3300 East Sparrow Avenue</b>
<b>5:30p.m.</b>	<b>Flagstaff, AZ 86004</b>

**Minutes Approved at November 14, 2022 Meeting**

**I. Call to Order** Nihal Sarikaya  
**5:30pm**

**II. Pledge of Allegiance** Nihal Sarikaya

**III. Mission Statement**

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

**IV. Roll Call of Members** Nihal Sarikaya

	<b>Officers*</b>		<b>Members*</b>
X	Nihal Sarikaya (President)	X	Luke Plonsky
X	Ian Cribbs (Vice President)	X	Michael Shafer
X	Susan McCullough (Treasurer)	X	Brian Van Meerten
X	Scott Keller (Secretary)	X	Alicia Vaughan
	Jessica Gabrys	X	David Lykins (Superintendent)

\*Quorum requirement met (7 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	Jay Litwicki (Principal)	
X	Steve Danner (Business Manager)	
	Vada Visockis (Assistant Principal)	

**V. Call to the Public (Public Comment)**  
(30 minute time allotment)

Nihal Sarikaya

There were no calls to the public this evening.

**VI. Approval of Minutes from Regular Board Meeting on 9/27/2022 at 5:30 PM.**

Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 9/27/2022 was made by Susan McCullough and seconded by Nihal Sarikaya; the motion passed unanimously.

**VII. NPA Business Item**

A. Seating of new Board Member (Midterm Vacancy)

**Action Item:** Discussion and possible action to seat new Board Member

A motion to approve the seating of Luke Plonksy as a new Board Member was motioned by Ian Cribbs and seconded by Brian Van Meerten. Motion passed unanimously

B. Presentation on ASBA Advisory Volume 22/Number 2 (2nd Reading)

Superintendent Lykins presented ASBA Advisory Volume 22/Number 2 policy to the board. Mr. Lykins informed the Board that revisions were made to the Volume 22/Number 3 immunizations and public records request policies. But the second reading of Volume 22/Number 2 are ready for approval.

**Action Item:** Discussion and possible action to approve the ASBA Advisory Volume 22/Number 2 as presented.

A motion to approve the ASBA Advisory Volume 22/Number 2 was motioned by Alicia Vaughan and seconded by Susan McCullough. Motion passed unanimously.

C. Presentation on ASBA Advisory Volume 22/Number 3 (1st Reading).

Mr. Lykins reviewed Volume 22/Number 3, covering Immunizations of Students and Public's Right to Know policies. He informed the board the policy contained inaccuracies and was revised. The first reading was reviewed tonight by the Board.

**Action Item:** Discussion and possible action to place ASBA Advisory Volume 22/Number 3 on November 14th, 2022, for 2nd reading and possible action.

A motion to place the ASBA Advisory Volume 22/Number 3 policy on November 14th was made by Michael Shafer and seconded Luke Plonsky. Motion passed unanimously.

D. Showcase presentation.

Mr. Lykins presented, to the Board, the successful Showcase held on October 22nd with the positive feedback from participants, highlighting the school tours led by students. Mr. Litwicki informed the Board that the public was excited to see and meet the students and staff. Board member Alicia Vaughan commented that the clubs that were set up for parents to see was a real highlight for her.

E. Superintendent SMART Goals presentation.

Mr. Lykins informed the board that he met with the Personnel Committee twice to establish Smart Goals for the 22/23 school year. He presented that three goals were developed, which included a Communication goal, Continuous School Improvement goal, and a DEI goal.

**Action Item:** Discussion and possible action to approve Superintendent SMART Goals as presented

A motion to approve Superintendent SMART Goals as presented was made by Scott Keller and seconded by Ian Cribbs. Motion passed unanimously.

F. Presentation on Charter Governance Request to the Arizona State Board for Charter Schools reflecting change in Board membership.

**Action Item:** Whereas the Arizona State Board for Charter Schools (ASBCS) requires that NPA update changes to the Board membership, we hereby authorize the NPA Administration to submit a Charter Governance Request to the ASBCS to reflect the following changes to the NPA Board Member(s) roster:

\*Removing Bonnie Baker whose resignation was accepted on August 29th, 2022. (Creating midterm vacancy for seat #6).

\*Adding Luke Plonsky, elected at the September 27th, 2022 (to fill the midterm vacancy for seat #6) and seated at the October 24th, 2022, meeting.

A motion to authorize the Administration to update the ASCBC board roster to reflect the removal of Bonnie Baker and the addition of Luke Plonsky was made by Brian Van Meerten and seconded by Susan McCullough. Motion passed unanimously.

G. Principal presentation.

Mr. Litwicki presented information about the academics, athletics and arts from NPA this school year. NPA has many students enrolled in Dual Enrollment and AP classes. A tutoring program and a math specialist are in place to assist students who are in need of additional support after

class. Mr. Litwicki informed the Board that 32 Fine Arts classes are offered and 77% of NPA students are enrolled in a Fine Arts program. Nearly half of NPA students participated in athletics during Fall sports. Mr. Gallagher was nominated as County Teacher of the Year for NPA.

### **VIII. Committee Reports**

a. Bylaws and Policies Did not meet

b. Community Enrichment Alicia reported that they have officers and parents involved. A coffee fundraiser will be happening before the holidays. A lunch will be provided on December 15th for the staff. Will meet on Nov 8th

c. Finance Susan McCullough reported the committee reviewed the September financials and audit update. Good news to report is that insurance rates have decreased. Discussions on investments for renewing CD's was discussed as well.

**Action Item:** Discussion and possible action to approve the September YTD financial as presented.

A motion to approve the September Year to Date financials was made by. Susan McCullough and seconded by Nihal Sarikaya. Motion passed unanimously.

d. Fundraising/Grant Writing Did not meet. The Golf tournament at Flag Ranch is reserved for September 11, 2023.

e. Strategic Planning Ian Cribbs said the committee met via zoom briefly. Scheduled next meeting for November 8th at 11AM.

f. Board Recruitment Brian Van Meerten said they did not meet

g. Personnel Met October 18th to review Superintendent Smart Goals.

h. Diversity, Equity & Inclusion Mr. Lykins said did not meet

### **IX. Other Business**

Future Board meeting dates and agenda items. Volume 22/Number 3 will be reviewed. Curriculum for sex education will be presented by county health department.

November 14, 2022

December 12, 2022

## **IX. Adjournment**

**A motion to adjourn at 7:05 was made by Ian Cribbs and second by Alicia Vaughan.  
Motion passed unanimously.**