

Regular Board Meeting of the Corporation October 25, 2021 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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APPROVED Minutes

- I. Call to Order** Nihal Sarikaya
5:35pm
- II. Pledge of Allegiance** Nihal Sarikaya
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Nihal Sarikaya, Vice President

	Officers*		Members*
	(President)	X	Scott Keller
X	Nihal Sarikaya (Vice President)	X	Bonnie Baker
X	Susan McCullough (Treasurer)	X	Priscilla Rost
	Jessica Gabrys (Secretary)	X	Brian van Meerten
X	Alicia Vaughan (Member-Elect)	X	Ian Cribbs (Member-Elect)

*Quorum requirement met (6 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Thomas Byers
X	Jay Litwicki (Principal)	
	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

- V. Statement of Welcome** Nihal Sarikaya
- VI. Call to the Public (Public Comment)** Nihal Sarikaya
(30 minute time allotment)
There were no calls to the public this evening.
- VII. Approval of Minutes from Board Meeting** Nihal Sarikaya
Regular Board Meeting 9/27/21 at 5:32 PM
A motion to approve the draft minutes, as presented, was made by Susan McCullough and seconded by Nihal Sarikaya. The motion passed unanimously.
- VIII. NPA Business Items and Presentations**

A. Seating of new Board Members

Nihal Sarikaya recognized the board applicants and members and thanked them for their time, efforts, and service. She then announced the seating of the new board members: Seat #7, Alicia Vaughan, and Seat #8, Ian Cribbs.

Action Item: Discussion and possible action to approve NPA New Board Members.

A motion to approve the two new NPA Board Members, Alicia Vaughan and Ian Cribbs, was made by Priscilla Rost and seconded by Scott Keller. The motion passed unanimously.

B. Election of Board officers

Ian Cribbs nominated Nihal Sarikaya as *President* of the Board. Nihal Sarikaya nominated Ian Cribbs as *Vice-President* of the Board.

Action Item: Discussion and possible action to approve recommendations for Board Officers for SY 21/22.

A motion to approve Nihal Sarikaya as President and Ian Cribbs as Vice-President for SY 21/22 was made by Susan McCullough and seconded by Alicia Vaughan. The motion passed unanimously.

C. Establish regular meeting dates and times

Superintendent Lykins provided a history of the meetings. The meetings have been held on the last Monday of each month at 5:30pm. Due to the holidays, a few of the meetings are held earlier in the month.

Action Item: Discussion and possible action to approve regular meeting dates and times for SY 21/22.

A motion to approve the regular meeting dates and times for SY 21/22 was made by Susan McCullough; Priscilla Rost seconded the motion, which passed unanimously.

D. Presentation on Charter Governance Request to the Arizona State Board for Charter Schools reflecting changes in Board membership.

Action Item: Whereas the Arizona State Board for Charter School (ASBCS) requires that NPA update changes to the Board membership, we hereby authorize the NPA Administration to submit a Charter Governance Request to the ASBCS to reflect the following changes to the Board member(s) roster:

- Removing Kurt Yuengling, who resigned from his seat effective August 2, 2021;
- Removing Jill Ulm, whose term ended as of August 2, 2021;
- Removing Cristy Zeller, who resigned from her seat effective August 19, 2021;
- Adding Bonnie Baker, elected at the February 22, 2021 meeting and seated at the August 2, 2021 meeting;
- Adding Brian van Meerten, elected at the February 22, 2021 meeting and seated at the August 2, 2021 meeting;
- Adding Ian Cribbs, elected at the September 27, 2021 meeting and seated at the October 25, 2021 meeting;
- Adding Alicia Vaughan, elected at the September 27, 2021 meeting and seated at the October 25, 2021 meeting.

A motion was made (to approve the seven changes above) by Brian van Meerten and seconded by Ian Cribbs. The motion passed unanimously.

E. Update on the refinancing of the current NPA mortgage with One AZ

Mr. Lykins and Mr. Danner provided updates on refinancing NPA's mortgage with OneAZ. The formal refinance application was submitted on 10/7/2021 and was approved by the institution. Documents will be available for the Superintendent to sign this week.

F. Update on ESSER III stakeholder involvement process, in order to successfully submit ESSER III Grant application

Superintendent Lykins provided an update on the ESSER III stakeholder involvement process, to successfully submit the ESSER III grant application. ESSER III is a \$362K noncompetitive grant that requires a survey by stakeholders, including faculty, parents, and students from the senior class. Based on the results, learning loss, technology, and social emotional support were all deemed important. Plans to address the three areas will be built upon current support systems, such as summer school and extended educational hours. The funds must be spent by 2024.

At this moment, Mr. Danner spoke about the \$256K PlusUp grant. NPA submitted the application, which has neither been denied nor approved. The Governor restricted funding to schools that do not have a mask policy. Arizona State Board Association and other organizations are lobbying for the funds release.

G. First reading of ASBA PA 680-711 (On agenda on November 15th,2021)

Mr. Lykins shared the policy with the Board. Two items were emphasized: first, the annual audit will require a public vote (by count); second, student identification cards will have the national suicide hotline printed on the backside. Finally, the policy includes grammar and wording changes.

H. NPA Principal & Dean of Faculty presentation to include:
Principal Litwicki and Dean of Students

NPA's Dean of Faculty, Thomas Byers, presented information on several endeavors.

- Addressing loss of learning

-NPA invested in Galileo to provide data driven instruction. In August, a pretest was conducted in Math and ELA. Periodic testing will resume to determine student progress.

-Afterschool tutoring was implemented for all grade levels. Also, a safe space is provided for students who need to remain on campus, until 4:30 pm.

-Kera Tucker, a math specialist, was hired to help students through one-on-one instruction or small groups.

-Alicia Zawicki was hired to oversee the Student Success Support program, which includes Backbone (credit recovery).

- Response to intervention

RTI is a three-tier program to help students overcome their struggles. Kim Khatibi is training faculty to be effective in their methods.

- Student & staff supports

The program helps students move along through their day and week. In turn, Dean of Faculty provides support to fellow instructors and staff.

- DEI Smart Goals

The goals are department and individual specific, adding inclusive practices. For example, Ms. Kelly is sharing the accomplishments of people with disabilities. Mr. Gallagher, for instance, is expanding word problems to be inclusive, where students can visualize themselves in the scenarios.

- Observations

Faculty observations are aligned with the SMART Goals and mentoring program.

- Professional Learning Communities (PLC's)

Faculty members are involved in problem-solving. They investigate research-based practices for problem-solving. The information is shared through the Information Hub that was designed by Mr. Byers.

- Showcases

Showcases will be held on November 6 and December 4. So far, 18 students are signed up to serve as docents. They will guide a 2-hour tour through the campus and all departments. Families may apply for admission on the spot. Also, an Exit Survey will be available.

IX. Committee Reports

(Chairpersons and Meeting times)

(30-45 minutes)

- Bylaws and Policies- Review and decision recommendations
Chairperson: Ian Cribbs
Member(s): Bonnie Baker
Report: Did not meet.
- Community Enrichment- Review and decision recommendations
Chairperson: Alicia Vaughan
Member(s): Susan McCullough
Report: Did not meet.
- Finance- Review and decision recommendations
Chairperson: Susan McCullough
Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya
Report: Report provided among the agenda items.
- Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Member(s): Priscilla Rost, Brian van Meerten
Report: Did not meet.
- Strategic Planning- Review and decision recommendations
Chairperson: Ian Cribbs
Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan
Report: Did not meet.

- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Member(s): Brian van Meerten
Report: Seated new board members.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Member(s): Alicia Vaughan, Jessica Gabrys
Report: Committee will meet November 8, 2021.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Jessica Gabrys
Co-Chair: Bonnie Baker
Members: Ian Cribbs, Scott Keller, Susan McCullough, Priscilla Rost, Nihal Sarikaya, Brian van Meerten, Alicia Vaughan
Report: Did not meet. Since all Board Members would like to be involved, the committee will meet under OML and provide an agenda with public notice.

X. Other Business

Future Board meeting dates and agenda items

November 15th, 2021

Agenda: ASBA second reading and possible action; OML training; Showcase update; PlusUp Grant update

Board celebrated Mr. Lykin's recent nuptials.

XI. Adjournment

A motion to adjourn was made by Ian Cribbs and seconded by Scott Keller. The motion passed unanimously at 7:30 pm.