

Regular Board Meeting of the Corporation June 21, 2021 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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Approved Minutes

- I. Call to Order** Cristy Zeller
5:33pm
- II. Pledge of Allegiance** Cristy Zeller
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Cristy Zeller, President

	Officers*		Members*
X	Cristy Zeller (President)	X	Scott Keller
X	Jill Ulm (Vice President)		Susan McCullough
X	Nihal Sarikaya (Treasurer)		Priscilla Rost
	Jessica Gabrys (Secretary)	X	Kurt Yuengling

*Quorum requirement met (5 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Carol Willis
	Jay Litwicki (Principal)	Beth LaCour
	Vada Visockis (Assistant Principal)	Bonnie Baker
X	Steve Danner (Business Manager)	Brian van Meerten

- VI. Call to the Public (Public Comment)** Cristy Zeller
(30-minute time allotment)
There were no calls to the public this evening.

- VII. Approval of Minutes from Board Meeting** Cristy Zeller
Regular Board Meeting 5/24/2021 at 5:30 PM
A motion to approve the draft minutes, as presented, was made by Jill Ulm and seconded by Scott Keller. The motion passed unanimously.

VIII. NPA Business Items and Presentations

- A. NPA Proposed Budget Presentation** Dave Lykins/Steve Danner

Superintendent Lykins and Mr. Danner reviewed the proposed budget for 2021-2022 academic year. The proposed budget will be available to the public for comment. Furthermore, positions were not eliminated. Also, faculty and staff will receive 3% increase in salary. The Board members did not have any questions or concerns.

Action Item: Discussion and possible action to approve NPA proposed budget.

The motion to approve the NPA Proposed Budget was made by Nihal Sarikaya. Jill Ulm seconded the motion, which passed unanimously.

**B. NPA Presentation on potential refinancing
Current mortgage loan/cash out scenarios**

Dave Lykins/Steve Danner

Superintendent Lykins and Mr. Danner provided information from the Request for Proposal (RFPs) on potential refinance and loan scenarios. Because more research and analysis need to be conducted, they recommended that the decision be postponed to August/September of 2021.

Action item: Discussion and possible action to approve refinancing NPA current mortgage loan/with cash out scenarios as presented.

Upon brief discussion by the Board Members, action on this item will be postponed until August/September of 2021.

**C. Update on Memorandum of Understanding between
CAVIAT and NPA for Provision of Career Technical Education Programs**

Dave Lykins

Superintendent Lykins presented the agreement for the CAVIAT program. The agreement is identical to last academic year, reflecting the academic year of 2021-2022. On average 4 to 5 students participate in the program, taking fire, business, or coding classes.

Action Item: Discussion and possible action to approve MOU with CAVIAT and NPA for Career Technical Education Programs.

The motion to approve the CAVIAT MOU was made by Scott Keller. Jill Ulm seconded the motion, which passed with 4 votes for “Yes” and 1 “Abstain” (Kurt Yuengling).

**IX. Committee Reports
(Chairpersons and Meeting times)**

Cristy Zeller
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson: Kurt Yuengling
Report: Superintendent Lykins mentioned that the committee met to finalize the handbook. They will review other documents as well.
- b. Community Enrichment- Review and decision recommendations
Chairperson: Jill Ulm
Report: The CEC met and discussed the year’s ending budget, Go Fund Me effort, and Spirit Wear Store. Also, the CEC will continue with the weekly drawings to demonstrate faculty appreciation.
- c. Finance- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Chairperson reported that everything was discussed during sections A and B.
- d. Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Golf Tournament is underway. The chairperson discussed how the Board

Members will need to help in gathering sponsorships.

- e. Strategic Planning- Review and decision recommendations
Chairperson: Cristy Zeller
Report: Did not meet.
- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Report: Did not meet.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Report: Did not meet.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Cristy Zeller
Report: Did not meet.

X. Other Business

Next scheduled NPA Governing Board meeting is **Monday, July 12 at 5:30pm.**

XI. Adjournment

A motion to adjourn was made by Jill Ulm and seconded by Scott Keller. The motion passed unanimously at 6:05pm.