

Regular Board Meeting of the Corporation May 24, 2021 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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DRAFT Minutes

- I. Call to Order** Cristy Zeller
5:30p.m.
- II. Pledge of Allegiance** Cristy Zeller
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Cristy Zeller, President

	Officers*		Members*
X	Cristy Zeller (President)	X	Scott Keller
X	Jill Ulm (Vice President)	X	Susan McCullough
X	Nihal Sarikaya (Treasurer)	X	Priscilla Rost
X	Jessica Gabrys (Secretary)	X	Kurt Yuengling

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Carol Willis, Sydney Tolchinsky
X	Jay Litwicki (Principal)	Thomas Byers, Jade Richardson
X	Vada Visockis (Assistant Principal)	Bonnie Baker, Elysia Pohl
X	Steve Danner (Business Manager)	Christi McMurray

- VI. Call to the Public (Public Comment)** Cristy Zeller
 (30-minute time allotment)
 There were no calls to the public this evening.

- VII. Approval of Minutes from Board Meeting** Cristy Zeller
Regular Board Meeting 4/26/21 at 5:30 PM
 A motion to approve the draft minutes, as presented, was made by Jill Ulm and seconded by Susan McCullough. The motion passed unanimously.

VIII. NPA Business Items and Presentations

A. CCHHS- Positive Prevention Plus (presentation) C Willis/Sydney Tolchinsky
 NPA Counselor, Carol Willis, and Sexual Health Educator, Sydney Tolchinsky, presented the Positive Prevention Plus Program that would provide a new sexual education program, to positively affect the SEL of NPA students. Ms. Tolchinsky elaborated on the five foundational Socio-Emotional Learning Practices of the program and described how the classes (which are opt in, requiring a parent/guardian

signed permission slip) would be structured and taught. She then explained the ground rules for the class, along with the lesson breakdown. Carol Willis added that students would participate in this program during their ILS study hall period. Ms. Tolchinskiny concluded her presentation with a description of anticipated student needs, along with the need for parent input.

Action Item: Discussion and possible action to approve the CCHHS program as an “opt-in” opportunity for NPA students.

A motion to approve the CCHHS program as an “opt in” opportunity for NPA students was made by Scott Keller and seconded by Jill Ulm. The motion passed unanimously.

B. Presentation on DEI training/21-day challenge Jade Richardson

DEI Consultant, Jade Duran Richardson, provided an overview of the DEI training, discussions, and explained the 21-Day DEI challenge that NPA staff and faculty recently participated in. She described the structure of her course, the learning platforms that were used, presented eye-opening statistics, the importance for DEI work, and highlighted the experiences/teachings of four guest speakers. Ms. Richardson then focused on comments from the discussion tracker and survey highlights from NPA staff/faculty, explaining key take-aways from their contracting session and describing next steps for the NPA community. Looking ahead, Ms. Richardson explained that the same DEI training/curriculum will be provided to new incoming staff and that NPA will participate in a back to school special DEI session to discuss microaggressions and how to handle them when they arise in the classroom. Ms. Richardson will continue to be a DEI resource and key contact for NPA.

C. Vision Committee presentation on NPA Thomas Byers
Vision Statement

Thomas Byers presented on NPA’s Vision and Mission. He began by providing a bit of history as to when and how the Vision Committee came to be and how it has progressed. Mr. Byers went on to discuss that the committee met with Lancaster Consulting to better define and engage stakeholders, and to devise an NPA Vision Statement and Mission Statement. He then explained how teams were created to implement the operationalization of the vision and mission statements. Mr. Byers expressed immense pride in NPA’s progress.

D. NPA Budget Update Steve Danner

Mr. Danner presented the board with the latest internal draft of the FY22 budget. He explained that NPA is still awaiting budget action and clarity from Phoenix as to their exact level of state funding, and which monies that may come in FY22 are permanent increases vs. one-time funds, along with polling responses from current families with their intent to re-enroll. As both pictures become clearer, NPA will continue to examine what it can commit to for a 2.0, and what the timing of those might be for summer vs. fall vs. midpoint of FY22 vs. not possible.

E. Sun Corridor project update Lykins/Danner

Superintendent Lykins reviewed and expressed the need for the Sun Corridor Network Project that was created to provide a dedicated fiber source to deliver a more

sustainable, reliable learning environment for NPA. The connections would allow for direct, uninterrupted connections to bring NPA a dedicated bandwidth; they would allow for better expansion, speed, and stability. Sun Corridor would partner with Flag IT to yield NPA's current capabilities and assess what might need to be done to obtain additional capabilities, should the need arise. Superintendent Lykins and Mr. Danner shared situations that would make NPA potentially eligible for reimbursement opportunities, that could considerably offset the cost of this project.

Action Item: Discussion and possible action to approve Sun Corridor project for leased Lit Fiber with internet access as presented.

A motion to approve Sun Corridor project for leased Lit Fiber with internet access as presented was made by Nihal Sarikaya and seconded by Susan McCullough. The motion passed unanimously.

F. Discussion on potential refinancing of current NPA mortgage loan (note in place) (cash out) Lykins/Danner

Superintendent Lykins and Mr. Danner described potential refinancing scenarios as NPA attempts to determine the wisest course of action. The current interest rate climate is favorable and presents NPA with an opportunity to lock in a rate similar to the rate on their current (3.57%) note, so as to reduce the chance of an adverse jump in 2025 when that matures. Mr. Danner explained that such a jump could be a jolt if interest rates are higher at that time. He also described how a potential building project, though difficult now, could be wise to roll the financing for both into one refinancing. They acknowledged that the interest rate environment may be pushing NPA to act quickly on refinancing, and that the construction costs environment may be better in a year or two if the current supply line crunch and high costs subside. Mr. Danner and Mr. Lykins concluded the presentation by explaining how they are trying to find the sweet spot for timing and planning, while also minimizing overall loan issuance costs.

Action Item: Discussion and possible action to approve the advertising for the refinancing of NPA's mortgage loan (note in place) (cash out).

A motion to approve the advertising for the refinancing of NPA's mortgage loan (note in place) (cash out) was made by Nihal Sarikaya and seconded by Priscilla Rost. The motion passed unanimously.

G. Principal's Report Litwicki

Principal Litwicki provided an update on NPA's 2021 graduation, Summer School class offerings, and the final exam calendar. He then described several projects that are in queue for the summer.

**IX. Committee Reports
(Chairpersons and Meeting times)**

Cristy Zeller
(30-45 minutes)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson: Kurt Yuengling
Report: This group did not meet.

b. Community Enrichment- Review and decision recommendations

Chairperson: Jill Ulm

Report: Chairperson reported that the bricks fundraiser was successful; seven bricks were purchased. Teacher appreciation week was also a success; the CEC gave teachers gifts each day of the week and hung signs thanking teachers. Jill reported that the group is in a transitional phase with the president leaving.

c. Finance- Review and decision recommendations

Chairperson: Nihal Sarikaya

Report: Chairperson reported that everything was discussed during sections D and F.

d. Fundraising/Grant Writing- Review and decision recommendations

Chairperson: Nihal Sarikaya

Report: Chairperson reported that the NPA Golf Tournament will be held on September 13th. The committee ordered a banner to hang on the fence, advertising the golf fundraiser. The committee will gather sponsorships and seek other ways to enhance student experiences.

e. Strategic Planning- Review and decision recommendations

Chairperson: Cristy Zeller

Report: This group did not meet.

f. Board Recruitment- Review and decision recommendations

Chairperson: Priscilla Rost

Report: Chairperson reported that the group wrapped up their work for the year, with plans to continue enhancing technology, infrastructure, and STEAM programs.

g. Personnel- Review and decision recommendations

Chairperson: Scott Keller

Report: This group did not meet.

h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations

Chairperson: Cristy Zeller

Report: Chairperson reported that the group discussed accomplishments, potential avenues to take when school resumes, and the implementation of many actions the committee planned.

X. Superintendent Update (year in review)

Superintendent Lykins provided a year-end review. He discussed several of the successes from the past year: CompuPower influencing, a brand new NPA gym floor, Midstate Energy sustainability and water conservation project, and the Paycheck Protection Project (PPP). He then focused on the tremendous response and efforts of the NPA staff toward COVID-19 risk mitigation and planning. Superintendent Lykins highlighted important relationships and goals to collaborate with trusted partners in the community and ended with the goal to integrate and align with all stakeholders, thus making the interwoven process a great overall experience for the entire NPA community.

Action Item: Discussion and possible action to move to the pursuant to A.R.S. 38-431.03 (A)(1) for the purpose of the annual Superintendent's evaluation and review of performance goals was made by Susan McCullough and seconded by Kurt Yuengling. The motion passed unanimously.

XI. Executive Session pursuant to A.R.S. 38-431.03 (A)(1) for the purpose of the annual Superintendent's evaluation and review of performance goals.
Superintendent Lykins reviewed the SMART goals that were approved, the challenges and successes, and received feedback from the board for moving forward.

A motion to move from the executive function to the regular session was made by Scott Keller and seconded by Jill Ulm. The motion passed unanimously.

Action Item: Discussion and possible action to approve the Superintendent's evaluation and review of performance goals.

A motion to approve the Superintendent's evaluation and review of performance goals was made by Nihal Sarikaya and seconded by Jill Ulm. The motion passed unanimously.

XII. Other Business

Future Board meeting dates and agenda items

June 21, 2021 (Propose budget)

July 12, 2021 (Adopt budget)

XIII. Adjournment

A motion to adjourn was made by Scott Keller and seconded by Susan McCullough. The motion passed unanimously at 9:00pm.