

Regular Board Meeting of the Corporation November 16, 2020 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MINUTES Approved at December 14, 2020 Meeting

- I. Call to Order** Cristy Zeller
5:30p.m.
- II. Pledge of Allegiance** Cristy Zeller
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Cristy Zeller, President

	Officers*		Members*
X	Cristy Zeller (President)	X	Scott Keller
X	Jill Ulm (Vice President)	X	Susan McCullough
X	Nihal Sarikaya (Treasurer)	X	Priscilla Rost
X	Jessica Gabrys (Secretary)	X	Kurt Yuengling

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Beth LaCour, Mari Goodman, Carol Willis
X	Jay Litwicki (Principal)	Laura Lyn
X	Vada Visockis (Assistant Principal)	Andrew (sic), Trace (sic)
X	Steve Danner (Business Manager)	Mari Woods, Vanessa Fitz-Kesler

- V. Statement of Welcome** Cristy Zeller
- VI. Call to the Public (Public Comment)** Cristy Zeller
Four public comments were received. Superintendent Lykins read the comments aloud.
- VII. Approval of Minutes from Board Meeting** Cristy Zeller
Regular Board Meeting 10/26/20 at 5:30 PM
A motion to approve the draft minutes, as presented, was made by Nihal Sarikaya and seconded by Scott Keller. The motion passed unanimously.

VIII. NPA Business Items and Presentations

- A. Fester & Chapman Audit Presentation Kevin Camberg
Steve Danner presented information and documentation from the recent Fester and Chapman Audit. He then introduced Kevin Camberg who provided a more in-depth

overview of the audit, process, and results. NPA was completely within compliance, with zero findings. The results have been sent to the Arizona Department of Education and the Arizona State Board for Charter Schools.

B. NPA Counseling Department Update Willis/ Gilmore/ Wiggins
Carol Willis, from the NPA Counseling Department, presented the efforts that the Counseling Department has been working on. An SEL plan was presented, complete with outlines, instructions, and planning.

C. Communication Path (new student process) Willis/Litwicki
Counselor Willis presented the Communications Calendar which will be utilized as a virtual onboarding tool. The onboarding tool will help students feel an overall sense of unity and support from their teachers, regarding their learning and well-being. Carol also mentioned that the counseling team is working on RTI efforts and remediation contingency plans.

D. Return to In-Person Instruction Model Litwicki/Tier II Task Force
Principal Litwicki provided an update on the Return to In-Person Instruction Model and Task Forces involved in the process. He then briefly explained the design principles, proposed hybrid schedule, and the pros and cons of it all.

E. Dual Enrollment MOA w/ Coconino Lykins
Community College
Superintendent Lykins presented the information on Dual Enrollment MOA with Coconino Community College. Superintendent Lykins discussed how dual enrollment and pricing work for students to obtain their dual enrollment credits. The agreement is valid for two years and covers several students who have been able to partake in this opportunity. The current agreement has been active for two years and is reviewed annually.

Action Item: Discussion and possible action to approve Dual Enrollment MOA with Coconino Community College as presented.

After a brief discussion, a motion to approve the Dual Enrollment MOA with Coconino Community College, as presented, was made by Nihal Sarikaya and seconded by Jill Ulm. The motion passed with 8 in favor and one abstention (Kurt Yuengling).

IX. Committee Reports Cristy Zeller
(Chairpersons and Meeting times) (40 minutes)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson: Kurt Yuengling
Report: This group did not meet. There will be a meeting tomorrow.
- b. Community Enrichment- Review and decision recommendations
Chairperson: Jill Ulm
Report: This group did not meet. There will be a meeting tomorrow.

- c. Finance- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: This group did not meet.
- d. Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: This group did not meet.
- e. Strategic Planning- Review and decision recommendations
Chairperson: Cristy Zeller
Report: Chairperson reported that they had a very productive meeting. They discussed SWOT opportunities and other plans.
- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Report: Chairperson reported that she has been in email correspondence with the applicants and informed them of the delayed recruitment process. There will be an informational meeting, preceding the Board Meeting, on Dec. 14. Perspective Board Member referrals should be directed to the NPA website on the Governance tab.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Report: Chairperson reported that the committee met and established three SMART goals for Superintendent Lykins.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Cristy Zeller
Report: Chairperson reported the advances made within the committee. There were great updates and progress made in the Curriculum and Training groups. There is so much going on in the group and there is a lot of ground to cover, but the group is encouraged by the positivity and drive of those involved.

X. Other Business

Future Board meeting dates and agenda items
Update on criteria for return to in-person learning
Updates and plans to improve and increase the student-teacher time
December 14th, 2020
January 25th, 2021

XI. Adjournment

A motion to adjourn was made by Susan McCullough and seconded by Kurt Yuengling. The motion passed unanimously at 7:16pm.