

Regular Board Meeting of the Corporation October 26, 2020 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
---	---

MINUTES Approved at November 16, 2020 Meeting

- I. Call to Order** Cristy Zeller
5:30pm
- II. Pledge of Allegiance** Cristy Zeller
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Cristy Zeller, President

	Officers*		Members*
X	Cristy Zeller (President)	X	Scott Keller
	Jill Ulm (Vice President)	X	Susan McCullough
X	Nihal Sarikaya (Treasurer)	X	Priscilla Rost
X	Jessica Gabrys (Secretary)	X	Kurt Yuengling

*Quorum requirement met (7 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Beth LaCour, Mari Goodman, Emily Thomas, Heather Coffman, Kathleen King, Carol Willis
X	Jay Litwicki (Principal)	Sheleena Schorey, Angela Oravitz, Susan Brown, Emily Mokolke, Ryan Linder
X	Vada Visockis (Assistant Principal)	Dayne Pratt, Kayla Goodman, Paul Gallagher
X	Steve Danner (Business Manager)	Molly Rogers, Elysia Pohl, Thomas (sic), Sarah Benton

- V. Statement of Welcome** Cristy Zeller

- VI. Call to the Public (Public Comment)** Cristy Zeller
Six public comments were received. Superintendent Lykins will read the comments during Section VIII, Item B.

- VII. Approval of Minutes from Board Meeting** Cristy Zeller
Regular Board Meeting 9/28/20 at 5:30 PM
A motion to approve the draft minutes, as presented, was made by Nihal Sarikaya and seconded by Susan McCullough. The motion passed unanimously.

VIII. NPA Business Items and Presentations

- A. NPA School Report (Remote/Online Adjustments) Jay/Vada/Carol
-Quarter One to Quarter Two (20 minutes)
-Tier II Team Report

Principal Litwicki briefly reviewed Tier I and Tier II Team Reports. The reports indicate an increase in participation to better represent the staff/faculty, increased direct contact time with students with an overall increased focus on SEL and ILS. Principal Litwicki offered the manners in which teachers are creating additional student support opportunities.

Superintendent Lykins and Principal Litwicki discussed several models and how NPA will follow the path that provides the best learning opportunities, while keeping the students and staff safe and healthy. There was some conversation over potential hybrid, synchronous, and asynchronous learning scenarios. Superintendent Lykins stated how as some of the virus changes and mitigation plans are rolled out, needs and direction will become clearer and will ultimately lead to a better understanding for which model would be ideal. Principal Litwicki pointed out that department heads and then teachers will be pulled into discussions, as NPA gets closer to an in-person date. Details are located in PowerPoint Slides #3-12.

- B. Recommended Action(s) for Return to In-Person Instruction (Present Options/Models) Dave Lykins
(30 minutes)

Superintendent Lykins read the public comments from six individuals that were received for the Call to the Public. Then, he shared the information for recommended actions for the return to in-person instruction plan. Superintendent Lykins described the decision indicators for returning to in-person learning, while also stating that NPA will use the data points and metrics from the CDC and Coconino County Schools Update information. Superintendent Lykins then shared staff survey results that yield a 60% preference for return to in-person learning when incidence rates hit 50/100,000 for two weeks, after January 4th, 2021. Details are located in PowerPoint Slides #14-27.

Action Item: Discussion and possible action to approve recommended options/model for the return to in-person instruction.

After lengthy deliberation, a motion to approve metrics of 50 cases per 100,000 after the end of First Semester, on January 4th, 2021 was made by Nihal Sarikaya and seconded by Scott Keller. The motion passed five to two; nay votes were cast by Susan McCullough and Priscilla Rost.

- C. Showcase Presentation (Digital/Virtual) Admin Team
(15 minutes)

Superintendent Lykins provided an update on the Showcase Planning. There are many new marketing efforts to attract and inform families of the digital format/showcase. All communication, including application/lottery processes, will be delivered using multiple modalities and languages.

- D. Present Agreement for Education Service Dave Lykins

Between NPA and Yavapai County (5 minutes)
Education Service Agency (YCESA) &
Charter Resolution Authorization (For Hearing &
Vision Screening)

Superintendent Lykins presented the information on Hearing and Vision Screening, associated costs, and the plan for potential additional testing.

Action Item: Discussion and possible action to approve agreement with YCESA and Charter Resolution Authorization Form as presented.

After a brief discussion, a motion to approve the agreement with YCESA and Charter Resolution Authorization Form, as presented, was made by Jessica Gabrys and seconded by Nihal Sarikaya. The motion passed unanimously.

E. Presentation on Charter Governance Notification Request Dave/Steve
(5 minutes)

Superintendent Lykins presented the action item for the Board Submission.

Action Item: Discussion and possible action to approve the submission for NPA to update changes to the Board membership to the Arizona State Board for Charter Schools through the following motion: Whereas the Arizona State Board for Charter School (ASBCS) requires that NPA update changes to the Board membership, we hereby authorize the NPA Administration to submit a Charter Governance Notification Request, to the ASBCS, to remove the following Board member(s) from the roster: Chris Aungst, who resigned from his seat effective August 10, 2020, and whose seat is currently vacant pending the recruitment of and special election of a new member.

A motion to approve the submission for NPA to update changes to the Board membership to the Arizona State Board for Charter Schools through the following motion: Whereas the Arizona State Board for Charter School (ASBCS) requires that NPA update changes to the Board membership, we hereby authorize the NPA Administration to submit a Charter Governance Notification Request, to the ASBCS, to remove the following Board member(s) from the roster: Chris Aungst, who resigned from his seat effective August 10, 2020, and whose seat is currently vacant pending the recruitment of and special election of a new member, was made by Scott Keller and seconded by Kurt Yuengling. The motion passed unanimously.

IX. Committee Reports Cristy Zeller
(Chairpersons and Meeting times) (40 minutes)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson: Kurt Yuengling
Report: Chairperson provided a brief report about this committee and explained how they are taking steps to post the bylaws and policies on the website.
- b. Community Enrichment- Review and decision recommendations
Chairperson: Jill Ulm
Report: Chairperson provided a brief report on CEC. They discussed upcoming holiday gifts for teachers. The NPA SpiritWear site has been up and running and is already

generating revenue. The CEC reached out to counselling to see about collaborating on the newsletter. Next meeting is November 17, at 1pm.

- c. Finance- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Steve Danner briefly described the current financial state and discussed how we can work with certain expenses and COVID-related impacts.
- d. Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Chairperson reported advances made with the committee, in conjunction with the DE&I committee.
- e. Strategic Planning- Review and decision recommendations
Chairperson: Cristy Zeller
Report: The Strategic Planning Meeting was rescheduled to 10/27/2020.
- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Report: Chairperson reported that there are two board applicants for the position that needs to be filled immediately. Board Recruitment will be pushed back to the regular cycle, instead of pursuing the application process immediately.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Report: Chairperson reported that this committee has two meeting dates scheduled.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Cristy Zeller
Report: Chairperson reported the advances made with the committee. Training will begin with the DE&I committee, and then trickle down to the staff, students, and so on. The meeting was very interactive and lots of great conversation was had by all.

X. Other Business

Future Board meeting dates and agenda items

- Updates on SEL
- Communication paths between teachers, admin, parents, etc.
- Potential Hybrid models

Next Board Meeting will be held November 16, 2020 (Fester & Chapman presenting).

XI. Adjournment

A motion to adjourn was made by Kurt Yuengling and seconded by Scott Keller. The motion passed unanimously at 8:27pm.