

<b>Regular Board Meeting of the Corporation</b> May 18, 2020 5:30p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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## MEETING MINUTES Approved at June 22, 2020 Meeting

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| <b>I. Call to Order</b>          | Ian Cribbs |
| <b>II. Pledge of Allegiance</b>  | Ian Cribbs |
| <b>III. Roll Call of Members</b> | Ian Cribbs |

	Officers*		Members*
X	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)		Priscilla Rost
X	Darlene Burden (Treasurer)	X	Jill Ulm
X	Nihal Sarikaya (Secretary)		Kurt Yuengling
		X	Cristy Zeller

\*Quorum requirement met (8 members present)

	Administrators in Attendance		Others in Attendance
X	David Lykins (Superintendent)		Jay Litwicki
X	Toni Keberlein (Principal)		Susan McCullough
	Vada Visockis (Assistant Principal)		Jessica Gabrys
X	Steve Danner (Business Manager)		Scott Keller

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| <b>IV. Welcome</b>  | Ian Cribbs |
| <b>V. Call to the Public</b>  | Ian Cribbs |
| None.   |            |
| <b>VI. Approval of minutes from Board Meeting on April 27, 2020</b> | Ian Cribbs |

A motion to approve the draft minutes, as presented, was made by Chris Aungst and seconded by Jill Ulm. The motion passed unanimously.

### **VII. NPA Business Items and Presentations**

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| <b>A. Graduation Update</b> | Toni Keberlein |
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Principal Keberlein provided an update about the graduation ceremony. The Graduation Committee tried to plan an event that was as personable as possible, in response to COVID-19 pandemic. Seniors will meet at NPA and park into designated spots. Speeches will be broadcasted by radio stations and streamed through YouTube. After receiving their diplomas, seniors will participate in a parade.

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| <b>B. Calendar Approval for 2020/2021 School Year</b> | Toni Keberlein |
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Principal Keberlein shared the calendar for the 2020/2021 academic year. The first day of instruction will be August 10, 2020. Faculty will have dedicated in-service dates, 9/25/2020 and 2/12/2021. Depending on Arizona Department of Education's response to the COVID-19 pandemic, NPA's Administration will develop academic delivery model. Regardless of the model, the calendar will not be altered.

**Action Item:** Discussion and possible action to approve NPA 2020/2021 academic calendar.

The motion to approve the calendar was made by Cristy Zeller. Chris Aungst seconded the motion, which passed unanimously.

- C.** Consideration for 2021 ASBA Political Agenda Dave Lykins  
 Superintendent Lykins led the discussion on the ASBA's agenda. Board members contributed to the discussion by pointing out that NPA supports all four areas of interest. The areas include funding, local control, student outcomes, and accountability. NPA is interested in increased, meaningful Special Education funding.
- D.** Presentation and discussion on sustainability project surrounding energy and water audit Dave Lykins  
 Superintendent Lykins presented information from an energy and water audit report. The aim of the report was to demonstrate long-term, future savings and efficiencies for NPA, if it were to move forward with a sustainability plan. MidState Energy will provide a presentation during the next Board Meeting.
- E.** Discussion and reminder of Board Officer vacancies for 2020/2021 School Year Ian Cribbs  
 Mr. Cribbs announced that both the Treasurer and President positions will be vacant for the upcoming academic year. He encouraged that Board members begin considering the vacancies.

### **VIII. Committee Reports**

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations  
 Chairperson: Chris Aungst  
 Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
 Chairperson: Jill Ulm  
 Report: The CEC distributed Staffulty gifts. In addition, they distributed departing gifts for Staffulty leaving NPA at the end of the academic year.
- c. Finance – Review and decision recommendations  
 Chairperson: Darlene Burden  
 Report: Mr. Danner presented both the proposed budget for 2020/2021 academic year and the April Year-to-Date (YTD) financial report to the Board.

**Action Item:** Discussion and possible action to approve April YTD financials.

The motion to approve the April YTD financial report was made by Nihal Sarikaya. Darlene Burden seconded the motion, which passed unanimously.

- d. Fundraising/Grant Committee – Review and decision recommendations  
 Chairperson: Nihal Sarikaya  
 Report: Did not meet.
- e. Strategic Planning – Review and decision recommendations  
 Chairperson: Ian Cribbs  
 Report: Did not meet. He will propose future meeting dates.
- f. BoD Recruitment - Review and decision recommendations  
 Chairperson: Kathleen King  
 Report: Did not meet.
- g. Personnel – Review and decision recommendations  
 Chairperson: Cristy Zeller

Report: The chairperson and Superintendent Lykins met telephonically. Also, she explained the history and purpose of the committee.

**IX. Executive Session pursuant to A.R.S. 38-431.03 (A)(1) for the purpose of the annual Superintendent's evaluation and review of performance goals.**

**Action Item:** Discussion and possible action regarding the Superintendent's Performance Bonus. Cristy Zeller motioned to extend the performance bonus for current year (2019-2020 academic year) at 100% payout. Ian Cribbs seconded the motion, which was approved unanimously.

**X. Other Business**

Ian Cribbs

- Future agenda items include Board Training date proposal and budget adoption proposal.
- Next scheduled NPA Governing Board meeting is Monday, **June 22, 2020 at 5:30pm**. The meeting is located at NPA, Room 202.

**XI. Adjournment**

Ian Cribbs

A motion to adjourn was made by Nihal Sarikaya and seconded by Cristy Zeller. The motion passed unanimously at 7:30pm.