

<b>Regular Board Meeting of the Corporation</b> <b>October 28, 2019</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## DRAFT MEETING MINUTES

**I. Call to Order** Ian Cribbs

Meeting began at 5:33pm. Chris Aungst led the meeting.

**II. Pledge of Allegiance** Ian Cribbs

**III. Roll Call of Members** Ian Cribbs

	<b>Officers*</b>		<b>Members*</b>
	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)	X	Priscilla Rost
X	Darlene Burden (Treasurer)	X	Jill Ulm
X	Nihal Sarikaya (Secretary)	X	Kurt Yuengling
		X	Cristy Zeller

\*Quorum requirement met (8 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	David Lykins (Superintendent)	Stephanie Kohnen, Clara Kohnen, Sarah Goodman,
X	Toni Keberlein (Principal)	Emlin Decker, Bradley Shaw, Mari Goodman
X	Steve Danner (Business Manager)	Jaelon Staart, Wiley Frank, Leah Richardson, Sarah Wallace

**IV. Welcome** Ian Cribbs

**V. Call to the Public** Ian Cribbs

A. Stephanie Kohnen, an NPA parent, shared feedback about the suicide/bullying assembly. She believed that the sensitive topic was held in too large of a venue and too wide of an audience that included 7<sup>th</sup> through 12<sup>th</sup> grade students. She recommended that the school should reach out to the parents prior to such an assembly.

B. NPA students, Clara Kohnen and Sarah Goodman, provided a recap of improving communication between students and administration.

**VI. Approval of minutes from Board Meeting on September 23, 2019** Ian Cribbs

A motion to approve the draft minutes, as presented, was made by Cristy Zeller and seconded by Kathleen King. The motion passed unanimously.

**VII. NPA Business Items and Presentations**

A. 2019/20 Audit Presentation Dave Lykins  
Due to schedule conflict, the presentation is moved to next Board meeting, November 18, 2019.

- B. 2019/2020 Student Enrollment/Participation Dave Lykins  
NPA has a student population of 648 students, grades 6-12. Approximately, 42% of the student population participates in fall semester sports. Also, about 85% of the students participate in the art programs. Details are available in PowerPoint slides #5-8.
- C. AZ Merit Student Data Presentation Toni Keberlein  
Principal Keberlein presented testing data from the AZ merit. On test day, 100% of the students participated in the exam. Letter grade, A thru F, cut points will be available after the AZ State Board Meeting. Hence, NPA received a Pass at this point in time. Details are available in PowerPoint slides #9-13.
- D. NPA Showcase Update Toni Keberlein  
NPA mailed out flyers to advertise for the Showcase, which will be held on November 2<sup>nd</sup> and December 7<sup>th</sup>. The school used AZ Daily Sun database to mail out 2500 flyers.
- E. Discussion: Call to the Public from September 23, 2019 Ian Cribbs  
Superintendent Lykins shared the progress made between students and administrators. The meetings included Dr. Perkins, Vice Principal Visockis, Ms. Compain, Ms. Callan, and Mr. Harris. The discussions revolved around communication tools, such as student bulletin board, crisis box, announcements, and newsletter. With the assistance of the Counseling Department, the students will develop a PEERS Group and Student Advocacy Group. The students will undergo training in mental health and conflict resolution, prior to assisting schoolmates. Board Members recognized and praised the students' efforts. Superintendent Lykins will provide the Board updates on the collaboration, during the weekly updates.

### **VIII. Committee Reports**

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations  
Chairperson: Chris Aungst  
Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
Chairperson: Jill Ulm  
Report: CEC will hold Krispy Kreme fundraising drive. Please refer to CEC meeting minutes for details.
- c. Finance – Review and decision recommendations  
Chairperson: Darlene Burden  
Report: Committee met to review Year to Date reports. The committee drafted an investment policy that will be adapted before CD renewals. The investment policy will be finalized by the Bylaws & Policies Committee.
- d. Fundraising/Grant Committee – Review and decision recommendations

Chairperson: Nihal Sarikaya

Report: Did not meet.

- e. Strategic Planning – Review and decision recommendations

Chairperson: Ian Cribbs

Report: Committee defined short-term and long-term goals. Also, they spoke about framework and goals.

- f. BoD Recruitment - Review and decision recommendations

Chairperson: Kathleen King

Report: Did not meet.

- g. Personnel – Review and decision recommendations

Chairperson: Cristy Zeller

Report: Did not meet.

**IX. Other Business**

Ian Cribbs

- Auditors will present their findings and recommendations.
- Board will receive updates on students and investment policy.
- Next scheduled NPA Governing Board meeting is Monday, **November 18, 2019 at 5:30pm**. The meeting is located at NPA.

**X. Adjournment**

Ian Cribbs

A motion to adjourn was made by Cristy Zeller and seconded by Darlene Burden. The motion passed unanimously at 7:20pm.