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| <b>Regular Board Meeting of the Corporation</b><br><b>August 5, 2019</b><br><b>5:30p.m.</b> | <b>Northland Preparatory Academy</b><br><b>3300 East Sparrow Avenue</b><br><b>Flagstaff, AZ 86004</b> |
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## **MEETING MINUTES Approved at September 23, 2019 Meeting**

**I. Call to Order** Ian Cribbs  
Meeting began at 5:44pm.

**II. Pledge of Allegiance** Ian Cribbs

**III. Roll Call of Members** Ian Cribbs

|   | <b>Officers*</b>           |   | <b>Members*</b> |
|---|----------------------------|---|-----------------|
| X | Ian Cribbs (President)     | X | Chris Aungst    |
| X | Ted Reed (Vice President)  |   | Danielle Eadens |
|   | Darlene Burden (Treasurer) | X | Kathleen King   |
| X | Nihal Sarikaya (Secretary) | X | Jill Ulm        |
|   |                            | X | Cristy Zeller   |

\*Quorum requirement met (7 members present)

|   | <b>Administrators in Attendance</b> | <b>Others in Attendance</b> |
|---|-------------------------------------|-----------------------------|
| X | David Lykins (Superintendent)       | Priscilla Rost              |
| X | Toni Keberlein (Principal)          | Kurt Yuengling              |
| X | Steve Danner (Business Manager)     |                             |

**IV. Welcome** Ian Cribbs

**V. Call to the Public** Ian Cribbs  
Ted Reed spoke about his experience with the Coconino Youth Employment Program. A Flagstaff High School student worked in his office during the summer. He expressed that the student had an excellent experience. Finally, he recommended that NPA should consider participating in the program.

**VI. Approval of minutes from Board Meeting on July 8, 2019** Ian Cribbs  
A motion to approve the draft minutes, as presented, was made by Ian Cribbs and seconded by Ted Reed. The motion passed unanimously.

### **VII. NPA Business Items and Presentations**

A. Seating of New Board Members Ian Cribbs  
Ian Cribbs welcomed the new Board Members. Ian Cribbs and Dave Lykins thanked Ted Reed for serving 4 years on the Board.

**Action Item:** Discussion and possible action to approve NPA New Board Members.

Whereas the Arizona State Board for Charter Schools (ASBCS) requires that NPA update changes to the board membership, we hereby authorize the NPA Administration to submit

a Charter Governance Notification Request, to the ASBCS, to remove the following board member(s) from the roster: Ted Reed and Danielle Eadens. Furthermore, we authorize the NPA Administration to submit Charter Governance Notification Request, to the ASBCS, to add the following board members to the roster: Priscilla Rost and Kurt Yuengling.

The motion to approve the changes was made by Chris Aungst and seconded by Kathleen King. The motion passed unanimously.

- B. Election of Board Officers Ian Cribbs  
 Ian Cribbs facilitated the election of Board Officers for 2019-2020 academic year.

**Action Item:** Discussion and possible action to approve Election of Board Officers.

Jill Ulm nominated Ian Cribbs as *President* of the Board.  
 Ian Cribbs nominated Chris Aungst as *Vice-President* of the Board.  
 Ian Cribbs nominated Nihal Sarikaya as *Secretary* of the Board.  
 Ian Cribbs nominated Darlene Burden as *Treasurer* of the Board.

A motion to approve the nominations was made by Jill Ulm and seconded by Priscilla Rost. The motion passed unanimously.

- C. Establish Regular Meeting dates and times Ian Cribbs  
 Ian Cribbs shared the draft meeting dates with the Board Members. Please refer to the 2019/2020 NPA Governing Board Meeting Proposed Calendar document.

**Action Item:** Discussion and possible action to approve meeting dates and times for 2019-2020.

A motion to approve the 2019-2020 meeting dates was motioned by Chris Aungst and seconded by Ian Cribbs. The motion passed unanimously.

- D. Conflict of Interest Forms Dave Lykins  
 Superintendent Lykins provided the reasoning for the Conflict of Interest forms and filing of disclosures policy. He reminded the Board that the form is for significant conflicts. Ian Cribbs reaffirmed that this is an annual process.

**Action Item:** Discussion and possible action to approve the Conflict of Interest forms and filing of disclosures policy.

A motion to approve the Conflict of Interest forms and filing of disclosures policy was motioned by Ian Cribbs and seconded by Cristy Zeller. The motion passed unanimously.

## VIII. Other Business Ian Cribbs

- Jill Ulm provided an update of CEC activities, such as Back to School Lunch and supplies drive.
- Nihal Sarikaya provided an update on the grants and fundraising activities.
- Ian Cribbs will provide work session date in September.
- Next scheduled NPA Governing Board meeting is Monday, **September 23, 2019 at 5:30pm**. The meeting is located at NPA.

## IX. Adjournment Ian Cribbs

A motion to adjourn was made by Ian Cribbs and seconded by Nihal Sarikaya. The motion passed unanimously at 6:15pm.