

<b>Regular Board Meeting of the Corporation</b> April 22, 2019 5:30p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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## MEETING MINUTES Approved at May 20, 2019 Meeting

**I. Call to Order** Ian Cribbs  
Meeting began at 5:31pm.

**II. Pledge of Allegiance** Ian Cribbs

**III. Roll Call of Members** Ian Cribbs

	<b>Officers*</b>		<b>Members*</b>
X	Ian Cribbs (President)	X	Chris Aungst
X	Ted Reed (Vice President)	X	Danielle Eadens
X	Darlene Burden (Treasurer)	X	Kathleen King
X	Nihal Sarikaya (Secretary)	X	Jill Ulm
			Cristy Zeller

\*Quorum requirement met (8 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	David Lykins (Superintendent)	Torey Botti MD, Jon Cook PT
X	Toni Keberlein (Principal)	Eric Greenwald
X	Steve Danner (Business Manager)	Rob Kellar

**IV. Welcome** Ian Cribbs

**V. Call to the Public** Ian Cribbs  
Rob Kellar presented a question to the Board. The question revolved around the fiscal state of NPA. Also, he asked about NPAs plans for 2019/2020 academic year.

**VI. Approval of minutes from Board Meeting on February 25, 2019** Ian Cribbs  
A motion to approve the draft minutes as presented was made by Ian Cribbs and seconded by Jill Ulm. The motion passed unanimously.

**VII. NPA Business Items and Presentations** Ian Cribbs

A. Presentation on Sports Medicine/Sports Performance Dave Lykins/Torey Botti/  
MOU/IGA for new course & athletic training services Jon Cook

Superintendent Lykins introduced the Sports Medicine/Sports Performance project to the Board. NPA plans to provide a Sports Medicine course, during 7<sup>th</sup> period, and 35 students have expressed interest in the course. Also, an athletic trainer will be available to NPA Athletic Programs. The athletic trainer will assist with injuries and improve athlete sports performance. Both the Sports Institute (Dr. Botti) and Northern Arizona Healthcare (Mr. Cook) will collaborate with NPA on this project.

Mr. Cook and Dr. Botti described the role their respective organizations will have with NPA. Middle school athletic support will be evaluated and balanced with trainer's time. Billable healthcare services will be conducted offsite, such as Flagstaff Medical Center. Details of the presentation are available in the PowerPoint presentation, slide numbers 4-5.

**Action Item:** Discussion and possible action regarding MOU/IGA for Sports Medicine/Sports Performance.

The action item was postponed for May, as the contract is in legal review by Northern Arizona Healthcare.

- B. NPA Site Safety Report Dave Lykins/Eric Greenwald  
 Superintendent Lykins introduced the NPA Site Safety Report to the Board. Officer Greenwald, who has a student at NPA, conducted the safety survey and was impressed with security and safety within the buildings. He did express concern with the path/stair, between the two buildings, being narrow. NPA will need to invest in more cameras to improve coverage of the vans, restroom areas, and lobbies. Also, NPA will attain Active Shooter training from Officer Greenwald. Board Member Danielle Eadens recommended that support should be provided to Staff and Faculty—who may have experienced violence in their lives—after the Active Shooter training. Details of the presentation are available in the PowerPoint presentation, slide numbers 6-14.
- C. NPA Staff Presentation (Budget) & Survey Update Dave Lykins/Steve Danner  
 With the assistance of Faculty and Staff, the Administration identified efficiencies in order to meet the 5% raise goal for faculty. Details of the presentation are available in the PowerPoint presentation, slide numbers 15-18.
- D. Presentation on 2019-2020 NPA academic calendar with Toni Keberlein  
 early release schedule and Advisory period  
 Principal Keberlein provided a 5-page handout that documented the 2019-2020 Academic Calendar, daily course schedule, and Advisory Period. Every Wednesday will be an early release day, as faculty will use the time for development, grade level meetings, department meetings, and 504/IEP meetings. Every other week, students will have an Advisory Period, which will provide support for students to attain collegiate and academic goals. For details, please refer to the 5-page Handout.
- E. ACT Testing discussion via U.S. Department of Education Toni Keberlein  
 vs. Arizona Department of Education  
 Principal Keberlein shared a letter from the Arizona Department of Education. For the 2019-2020 Academic year, AZ Merit, which will undergo a name change, will be used to test students in grades 3-8. To meet the US Department of Education's expectations, the State will need to administer the AZ Merit test for high school students, who will take the test either as a 9<sup>th</sup> or 10<sup>th</sup> grader.

### VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations
- b. Community Enrichment (CEC) - Review and decision recommendations
- c. Finance – Review and decision recommendations

- d. Fundraising/Grant Committee – Review and decision recommendations
- e. Strategic Planning – Review and decision recommendations
- f. BoD Recruitment - Review and decision recommendations
- g. Personnel – Review and decision recommendations

Reports were postponed to May meeting.

**IX. Executive Session pursuant to A.R.S. 38-431.03(A)(1) for the purpose of the annual Superintendent’s evaluation and review of performance goal and 2019-2020 contract.**

**Action Item:** Discussion and possible action regarding the Superintendent’s Performance Pay and contract for 2019-2020.

Ian Cribbs motioned to extend a three-year contract with full medical benefits, instated, 2% raise, and extend bonus for current year (2018-2019 academic year) at 100% payout. Darlene Burden seconded the motion, which was approved unanimously.

**X. Other Business**

Ian Cribbs

- For future meetings, the Board will be presented with contracts for CAVIAT and Sports Medicine/Sports Performance, and information on student support model, summer school and staff leave of absence.
- The Board confirmed dates for future meetings: May 20, June 24, and July 8.
- Next scheduled NPA Governing Board meeting is Monday, **May 20, 2019 at 5:30pm**. The meeting is located at NPA.

**XI. Adjournment**

Ian Cribbs

A motion to adjourn was made by Ian Cribbs and seconded by Kathleen King. The motion passed unanimously at 9:17 pm.