

Regular Board Meeting of the Corporation March 25, 2019 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MEETING MINUTES Approved at April 22, 2019 Meeting

I. Call to Order Ian Cribbs
Meeting began at 5:31pm.

II. Pledge of Allegiance Ian Cribbs

III. Roll Call of Members Ian Cribbs

	Officers*		Members*
X	Ian Cribbs (President)		Chris Aungst
	Ted Reed (Vice President)	X	Danielle Eadens
X	Darlene Burden (Treasurer)	X	Kathleen King
X	Nihal Sarikaya (Secretary)	X	Jill Ulm
		X	Cristy Zeller

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	
X	Toni Keberlein (Principal)	
X	Steve Danner (Business Manager)	

IV. Welcome Ian Cribbs

V. Call to the Public Ian Cribbs
None

VI. Approval of minutes from Board Meeting on February 25, 2019 Ian Cribbs
A motion to approve the draft minutes as presented was made by Jill Ulm and seconded by Cristy Zeller. The motion passed unanimously.

VII. NPA Business Items and Presentations Ian Cribbs

- A. NPA Staff Presentation (Budget) & Survey Update Dave Lykins
Superintendent Lykins shared the Staff Presentation and Survey with the Board. As of March 14th, course card data entry was ongoing. On April 2nd, initial contract will be distributed to the faculty. A revised contract will be distributed after the State Legislature provides a decision on funding. Based on the Survey Results, the staff had three priorities to improve efficiency and equity. The priorities included increasing 9th and 10th grade enrollment, reducing ILS for seniors, and utilizing natural attrition. Details of the presentation are available in the PowerPoint presentation, slide numbers 4-26. Per Toni Keberlein and Steve Danner, the staff had a feeling of relief and calmness.

- B. 8th Grade Retention Survey Toni Keberlein
Principal Keberlein shared the results from the 8th Grade Retention Survey. Of 103 families, 76 families responded to the survey. If the decision to stay at NPA was solely up to the students, 76% of the respondents would likely stay. If the decision to stay at NPA was solely up to the parents, 96% of the respondents would likely stay. Per 77% of the respondents, the decision to remain at NPA is determined at the beginning of the academic year. Reasons that the families intend to stay are small school, class sizes, and caring environment. On the other hand, athletics is the primary reason for students leaving NPA. Board members made recommendations on promoting the athletic programs and expanding athletic opportunities to 8th grade students. Also, Board members made a recommendation to promote the Dual Enrollment and CAVIAT programs on the website.
- C. NPA Spring Testing Schedules Toni Keberlein
Principal Keberlein provided a handout that documented the testing schedule for AZ Merit and college admission.

VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations
Chairperson: Ted Reed
Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations
Chairperson: Jill Ulm
Report: Refer to CEC Draft Minutes from 3/13/2019. The 7th Grade students requested that vendors switch from Styrofoam to compostable material packaging. The students requested \$186.60 from the CEC to help the vendors experiment with the compostable material.
- c. Finance – Review and decision recommendations
Chairperson: Darlene Burden

Action Item: Discussion and possible action to approve Form 990, as presented, and authorizing Superintendent's signature to file.

Ian Cribbs motioned to approve Form 990, as presented, and authorizing Superintendent's signature to file. The motion was seconded by Kathleen King and passed unanimously.

- d. Fundraising/Grant Committee – Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Status update for the Fall 2019 Golf Tournament was provided.
Chairperson requested feedback from the Board for the Chromebook drive.
- e. Strategic Planning – Review and decision recommendations
Chairperson: Ian Cribbs
Did not meet.
- f. BoD Recruitment - Review and decision recommendations
Chairperson: Danielle Eadens
Report: Did not meet.
- g. Personnel – Review and decision recommendations
Chairperson: Cristy Zeller

Report: Chairperson presented summary from the 3/25/2019 meeting.

IX. Other Business

Ian Cribbs

- Darlene Burden asked whether the Board would prefer a dashboard that summarizes the financials or Year-to-Date Financial Reports that Finance Committee reviews. The Board prefers the Year-to-Date Financial Reports.
- For future meetings, the Board will be presented with 2019-2020 academic calendar.
- Next scheduled NPA Governing Board meeting is Monday, **April 22, 2019 at 5:30pm**. The meeting is located at NPA.

X. Adjournment

Ian Cribbs

A motion to adjourn was made by Cristy Zeller and seconded by Jill Ulm. The motion passed unanimously at 7:45 pm.