

<b>Regular Board Meeting of the Organization</b> <b>June 20, 2022</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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**APPROVED Minutes**

**I. Call to Order** Nihal Sarikaya  
**Due to technical difficulties, the meeting started at 5:35pm**

**II. Pledge of Allegiance** Nihal Sarikaya

**III. Mission Statement**

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

**IV. Roll Call of Members** Nihal Sarikaya

	<b>Officers*</b>		<b>Members*</b>
X	Nihal Sarikaya (President)	X	Alicia Vaughan
	Ian Cribbs (Vice President)	X	Scott Keller
	Susan McCullough (Treasurer)		Bonnie Baker
X	Jessica Gabrys (Secretary)	X	Priscilla Rost
			Brian Van Meerten
		X	David Lykins (Superintendent; Non-Voting)

\*Quorum requirement met (5 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	Jay Litwicki (Principal)	Michael Shafer
	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

**V. Call to the Public (Public Comment)** Nihal Sarikaya  
(30-minute time allotment)  
There were no calls to the public this evening.

**VI. Approval of Minutes from Regular Board Meeting on 5/23/2022 at 5:30 PM** Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 5/23/2022 was made by Scott Keller. Priscilla Rost seconded the motion, which passed unanimously.

**VII. NPA Business Items and Presentations**

A. NPA Principal Presentation Jay Litwicki

Principal Litwicki provided an end of the year update that included highlights on graduation, the middle school street fair, and NPA staff and faculty. He thanked everyone (teachers, staff, department chairs, counselors, Vada Visockis, and Joe Gaun) for their efforts and praised them for their positivity and a job well done. Principal Litwicki presented the Summer School schedule with additional details. He then discussed summer planning initiatives such as updating handbooks, data analysis of Galileo and state testing, state reporting, safety improvements, and the preparation of a kick-off schedule. Principal Litwicki concluded his presentation with a staffing update with plans to backfill six positions, and other updates on yearbooks, master schedules, and repurposing spaces.

B. Budget (update) Presentation

Steve Danner

Mr. Danner presented the board with updates and edits to the budget. Such changes include a few positions being absorbed, the addition of a full-time teaching position, additional funding, projections for higher enrollment, and few other factors that have yet to play out. The next step is for the board to pass the budget, proposed tonight, on July 11.

**Action Item:** Discussion and possible action to approve proposed budget as presented

A motion was made to approve the proposed budget as presented by Jessica Gabrys and seconded by Scott Keller. The motion passed unanimously.

C. NPA-Coconino Community College (CCC)

Dave Lykins

Dual Enrollment MOA Presentation

Superintendent Lykins proposed that NPA continue its partnership with CCC to provide Dual Enrollment Courses to eligible Charter School students, after presenting the benefits to the program/opportunity. Students would receive college credits for such courses that would be transferable to all Arizona Colleges.

**Action Item:** Discussion and possible action to approve the CCC/NPA Memorandum of Agreement as presented

A motion was made to approve the CCC/NPA Memorandum of Agreement as presented by Jessica Gabrys and seconded by Priscilla Rost. The motion passed unanimously.

D. NAH/NPA ATC Sponsorship agreement Presentation

Dave Lykins

Superintendent Lykins presented the board with the NAH Athletic Trainer-Certified program that would be available to student athletes who attend NPA, for the benefit of health and safety of said student athletes. He explained that historically NPA paid NAH for providing the courses and services; however, this year, NAH proposed that NPA onboard and assume their employee, after being paid \$52,500, to provide the same ATC services.

**Action Item:** Discussion and possible action to approve NAH/NPA ATC Sponsorship Agreement as presented

A motion was made to approve the NAH/NPA ATC Sponsorship Agreement as presented by Jessica Gabrys and seconded by Scott Keller. The motion passed unanimously.

E. FUSD #1/NPA Inter-Agency Agreement  
Presentation (Food Service)

Dave Lykins

Superintendent Lykins provided Food Service Program updates that included 180 days/daily lunch service, shared SIS student and parent contact information with FUSD, FERPA covered, IAA approved, and more. He also celebrated the adoption of the program as a huge DEI initiative and an overall benefit for all students. Superintendent Lykins went on to explain that the program will meet the National School Lunch Program nutrient requirements, and the benefits will extend beyond simply providing well-balanced meals for students and staff, it will give NPA the opportunity to strengthen current partnerships in the community.

**VIII. Committee Reports**

**(Chairpersons and Meeting times)**

(30-45 minutes)

a. Bylaws and Policies- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Bonnie Baker

Report: Did not meet.

b. Community Enrichment- Review and decision recommendations

Chairperson: Alicia Vaughan

Member(s): Susan McCullough

Report: Did not meet. The CEC provided a wonderful lunch for the teachers and staff.

c. Finance- Review and decision recommendations

Chairperson: Susan McCullough

Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya

Report: The committee reviewed the Year-to-Date report and budget, as previously presented by Steve Danner.

**Action Item:** Discussion and possible action to approve the Finance Committees review of the monthly financials as presented.

Action Item was tabled to the next board meeting

d. Fundraising/Grant Writing- Review and decision recommendations

Chairperson: Nihal Sarikaya

Member(s): Priscilla Rost

Report: Did not meet

e. Strategic Planning- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan

Report: Did not meet.

f. Board Recruitment- Review and decision recommendations

Chairperson: Priscilla Rost

Member(s): Brian van Meerten

Report: Did not meet.

g. Personnel- Review and decision recommendations

Chairperson: Scott Keller  
Member(s): Alicia Vaughan, Jessica Gabrys  
Report: Did not meet.

- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations  
Chairperson: Jessica Gabrys  
Co-Chair: Bonnie Baker  
Members: Ian Cribbs, Scott Keller, Nihal Sarikaya, Brian van Meerten, Alicia Vaughan

Report: Curriculum and Training met and reviewed all NPA's efforts and accomplishments throughout the 2021-22 school year. Most of the initiatives will be continued throughout the subsequent year, with the intent to begin many programs on day one of school, rather than later in the year. DEI Trainer Jade Richardson will be travelling to NPA to train the new staff on August 3 and will stay to facilitate an entire staff training on the fourth, with proposed future training (once a semester). This summer, efforts are underway to set up the National Free Lunch Program at NPA, the Summer Bridge Program is in full swing, and NPA continues to advertise in more targeted areas to hit a diverse population. PAR did not meet.

#### **IX. Other Business**

Future Board meeting dates and agenda items  
July 11th, 2022 (Budget Adoption)  
August 8<sup>th</sup>, 2022 (Seating/Oath/Conflict of Interest)

#### **X. Adjournment**

A motion to adjourn was made by Scott Keller and seconded by Priscilla Rost. The motion passed unanimously at 6:35pm.