

Regular Board Meeting of the Organization December 13, 2021 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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DRAFT Minutes

- I. Call to Order** Nihal Sarikaya
5:30pm
- II. Pledge of Allegiance** Nihal Sarikaya
- III. Mission Statement**

Northland Preparatory academy provides a collaborative, well-rounded education through academics, arts, and athletics, and provides educational opportunities for a successful future, while fostering a diverse and inclusive community.

- IV. Roll Call of Members** Nihal Sarikaya, Vice President

	Officers*		Members*
X	Nihal Sarikaya (President)	X	Scott Keller
X	Ian Cribbs (Vice President)		Bonnie Baker
X	Susan McCullough (Treasurer)	X	Priscilla Rost
X	Jessica Gabrys (Secretary)	X	Brian Van Meerten
			Alicia Vaughan

*Quorum requirement met (6 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	
X	Jay Litwicki (Principal)	
	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

- V. Statement of Welcome** Nihal Sarikaya
- VI. Call to the Public (Public Comment)** Nihal Sarikaya
(30 minute time allotment)
There were no calls to the public this evening.
- VII. Approval of Minutes from Regular Board Meeting on 11/15/2021 and Special Board Meeting on 11/29/2021 at 5:30 PM** Nihal Sarikaya

A motion to approve the minutes from Regular Board Meeting on 11/15/2021 and Special Board Meeting on 11/29/2021 at 5:30 PM was made by Susan McCullough. Priscilla Rost seconded the motion, which passed unanimously.

VIII. NPA Business Items and Presentations

- A. Showcase Report Lykins/Rost
Superintendent Lykins and Board Member Priscilla Rost provided a report-out of the NPA Showcases. The second showcase was well-attended and students brought a lot of energy. They had great participation and representation from several clubs, arts, music, and performers.
- B. COGNIA School Accreditation Lykins
and Engagement Review report
Superintendent Lykins presented themes from the external COGNIA review. He explained that the purpose of the review was to validate what NPA does well, help identify next steps to keep NPA growing, and to make judgements based on evidence. He then presented the extensive list of highlights COGNIA provided about NPA, including positive school culture, culture of high expectations, teacher-student relationships, improved 2-way communication, Academic-Arts-Athletics equity, mentoring program, and more. Superintendent Lykins went on to explain two areas where NPA has opportunities for growth: integration of technology resources for student learning, and a common grading system to consistently assess learning progress across all classrooms.
- Overall, the review provides evidence of positive impact: all stakeholders are committed to the mission and vision of NPA. NPA supports the individual needs of all learners. COGNIA even recognized NPA's commitment to addressing DEI concerns. The final formal report will be available within the next 45 days; any areas that are deemed insufficient will need to be tended to within the next year along with a report sent to COGNIA.
- C. Re-present Mission statement work from the Vision Committee presentation from the May 24th, 2021 NPA Governing Board meeting
Superintendent Lykins presented NPA's Vision and Mission statement, alluding to Thomas Byers' previous presentation (from May). He described the succession of events and efforts that led to the ultimate creation of the new-and-improved Mission Statement and the addition of the Vision Statement.

Action Item: Discussion and possible action to approve the NPA Mission Statement, as presented, in order to submit a Charter Mission Amendment Request through ASBCS Online.

A motion was made to approve the NPA Mission Statement, as presented, in order to submit a Charter Mission Amendment Request through ASBCS Online was made by Ian Cribbs, and seconded by Scott Keller. The motion passed unanimously.

- D. Open Meeting Law Training report Nihal Sarikaya
Board President Nihal Sarikaya thanked everyone who had the opportunity to attend the Open Meeting Law Training. She provided a summary of the meeting's contents, along with a comparison and contrast of the two meetings (August and December). Board President Sarikaya mentioned that she will send a link to the three board members who have not yet attended, to complete the training by the end of January.

E. Principal's Report

Jay Litwicki

Principal Litwicki presented an overview of efforts and successes for the first semester. Beginning with academics, he was proud to share the plethora of ongoing student support that NPA has been providing (emotional, academic, and more). He then shared that NPA has a Flinn scholarship finalist, and two teacher recognitions: Mark Lancaster (KAFF Country's Teacher of the Month) and Susan Brown (Fiesta Bowl Wishes for teachers and a selective training). He also shared the exam schedule for mid-term week.

Principal Litwicki transitioned to a report-out of NPA Arts and Athletics. He provided dates and locations of student work, performances, and games, and included upcoming events that will occur during second semester. He then provided a lengthy list of sports/activities that were available last fall, along with participation metrics for fall sports (for both High School and Middle School). Principal Litwicki concluded his Principal's report with student life updates, including student council information and past/upcoming events.

IX. Committee Reports

(Chairpersons and Meeting times)

(30-45 minutes)

a. Bylaws and Policies- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Bonnie Baker

Report: Did not meet.

b. Community Enrichment- Review and decision recommendations

Chairperson: Alicia Vaughan

Member(s): Susan McCullough

Report: Nihal Sarikaya announced that Jenni Jamison took over as chair of the CEC. Susan McCullough announced that the CEC is bringing in treats for teachers this week. Today was the start of teacher appreciation, including multiple breakfasts and gift cards.

c. Finance- Review and decision recommendations

Chairperson: Susan McCullough

Member(s): Ian Cribbs, Scott Keller, Nihal Sarikaya

Report: Chair announced that she met with others to review the YTD financials, ESSER III (due February 1), and EPU grants that will be dependent upon state requirements. They discussed CDs and cash reserves, along with various strategies. Next meeting January 18, at 11:30 on zoom.

d. Fundraising/Grant Writing- Review and decision recommendations

Chairperson: Nihal Sarikaya

Member(s): Priscilla Rost, Brian Van Meerten

Report: Did not meet.

e. Strategic Planning- Review and decision recommendations

Chairperson: Ian Cribbs

Member(s): Susan McCullough, Nihal Sarikaya, Alicia Vaughan
Report: Did not meet.

- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Member(s): Brian van Meerten
Report: The NPA showcases were a success. Info session will be January 5 at 5:30, in the main lobby.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Member(s): Alicia Vaughan, Jessica Gabrys
Report: Did not meet.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Jessica Gabrys
Co-Chair: Bonnie Baker
Members: Ian Cribbs, Scott Keller, Susan McCullough, Priscilla Rost, Nihal Sarikaya, Brian van Meerten, Alicia Vaughan
Report: A special board meeting was held to discuss how to proceed in accordance with Open Meeting Law. The DEI Committee will now be comprised of two subcommittees with board members in each subcommittee. The board members committed to the following: CAT Committee- Alicia, Ian, Jess, Brian, Jay (admin representative); PAR-Bonnie, Scott, Nihal, Dave (admin representative). Invitations will be sent to ARC members, once meeting times and dates have been decided.

X. Other Business

Future Board meeting dates and agenda items
January 24, 2022 @ 5:30 PM
Budget Projections and Timeline

XI. Adjournment

A motion to adjourn was made by Jessica Gabrys and seconded by Priscilla Rost. The motion passed unanimously at 6:45pm.