

Regular Board Meeting of the Corporation September 27, 2021 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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DRAFT Minutes

- I. Call to Order** Nihal Sarikaya
5:32pm
- II. Pledge of Allegiance** Nihal Sarikaya
- III. Mission Statement**

Northland Preparatory Academy provides a coordinated, individualized program of study that promotes academic excellence and provides educational opportunities for serious middle and high school students, regardless of gender, ethnic origin, economic or academic ability.

- IV. Roll Call of Members** Nihal Sarikaya, Vice President

	Officers*		Members*
	(President)	X	Scott Keller
X	Nihal Sarikaya (Vice President)	X	Bonnie Baker
X	Susan McCullough (Treasurer)	X	Priscilla Rost
X	Jessica Gabrys (Secretary)		Brian van Meerten

*Quorum requirement met (5 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Mark Loeffler, Maya Guthrie, Genevieve Smith, Leah Richardson, Alisa Badenhorst,
X	Jay Litwicki (Principal)	Ian Cribbs, Jennifer Jameson, Mark Loeffler,
	Vada Visockis (Assistant Principal)	Michael Shafer, Alicia Vaughan
X	Steve Danner (Business Manager)	Melissa Mark

- VI. Call to the Public (Public Comment)** Nihal Sarikaya
(30 minute time allotment)
There were seven calls to the public this evening.
- VII. Approval of Minutes from Board Meeting** Nihal Sarikaya
Regular Board Meeting 8/2/21 at 5:31 PM
A motion to approve the draft minutes, as presented, was made by Susan McCullough and seconded by Scott Keller. The motion passed unanimously.

VIII. NPA Business Items and Presentations

- A. Board Member Candidate Presentations to fill the two mid-term vacancies on the Board for seats #7 and #8

Alisa Badenhorst, Ian Cribbs, Jennifer Jameson, Mark Loeffler, Melissa Mark, Michael Shafer, and Alicia Vaughan provided presentations as to why they would like to become

Board Members. In addition, they answered the following questions:

Q1. Which two-three committees do you feel are an optimal fit for your background, qualifications, or personal interest?

Q2. What is the driving force for you to become a Board Member at NPA?

After the Question & Answer session, current Board Members voted for candidates to fill the two vacant seats for 2021-2022. (Alicia Vaughan, Ian Cribbs)

Action Item: Discussion and possible action to elect/approve 2021 Governing Board candidates for seats #7 and #8 (officially seated October 25th, 2021).

The motion to elect/approve elect/approve 2021 Governing Board candidates for seats #7 and #8 (Alicia Vaughan, Ian Cribbs), officially seated October 25th, 2021, was made by Priscilla Rost. Scott Keller seconded the motion, which passed unanimously.

B. Update on Education Plus-Up Grant (EPU)

Superintendent Lykins described the \$256,000 grant opportunity that is for charter schools who did not receive \$1800 per student with the ESSER I-III. He mentioned that NPA is eligible to receive an additional \$400 per student but noted that the mandatory mask policy could be a confounding variable (August 27, 2021). Steve Danner spoke about NPA's chances of yielding something from the EPU being increased, but it's not a guarantee and is contingent upon decisions following NPA's masking policy.

C. Discussion on reviewing and continuing/discontinuing a mandatory mask policy for students, staff, and visitors while indoors after September 29, 2021.

Superintendent Lykins provided history on Governor Ducey's order, NPA's decision to require masks, and today's court rulings stating that no mask policies are unconstitutional. He shared that local entities could formulate their own policies without legal ramifications. Superintendent Lykins then shared the current COVID-19 Situation Summary for Coconino County showing a large spike in COVID positive cases.

Action Item: Discussion and possible action to adopt a mandatory mask policy for students, staff, and visitors while indoors, to be included in the NPA Mitigation Plan, effective on September 29th, 2021.

The motion to adopt a mandatory mask policy for students, staff, and visitors while indoors, to be included in the NPA Mitigation Plan, effective on September 30th, 2021 was made by Bonnie Baker. Priscilla Rost seconded the motion, which passed unanimously.

D. Update on Budget Revision

Steve Danner provided an update on the budget by stating all budget plans will remain the same but will be moved to a new form for resubmission.

Action Item: Discussion and possible action to approve revised budget.

A motion to approve the revised budget was made by Bonnie Baker, and seconded by Jessica Gabrys. The motion passed unanimously.

E. Annual Financial Report (AFR) Presentation

Steve Danner presented on the Annual Financial Report that is due in October. He shared that it is 80% complete.

Action Item: Discussion and possible action to authorize Business Manager/Consultant to revise, finalize, and submit the AFR prior to October 15th, 2021.

A motion to authorize Business Manager/Consultant to revise, finalize, and submit the AFR prior to October 15th, 2021 was made by Susan McCullough, and seconded by Bonnie Baker. The motion passed unanimously.

F. Revisit the June 21st, 2021 Board presentation on potential refinancing current mortgage loan/cash out scenarios

Superintendent Lykins revisited the topic of refinancing NPA's current mortgage loan/cash out scenarios. He briefly described the final two scenarios. Mr. Danner went on to discuss additional options that could arise from the two refinancing options, weighing pro and cons, in addition to the preferred institution (OneAZ) that will be providing the loan.

Action Item: Discussion and possible action to approve refinancing NPA's current mortgage loan with OneAZ (or amended).

A motion to approve refinancing NPA's current mortgage loan as presented (or amended) by OneAZ was made by Scott Keller and seconded by Nihal Sarikaya. The motion passed unanimously.

G. Update on ESSER III Grant and stakeholder involvement process

Superintendent Lykins provided an update on the ESSER III Grant and stakeholder involvement process. He acknowledged that the deadline to apply and expend monies is September 30, 2024. Superintendent Lykins went on to discuss that the ESSER III is a non-competitive grant that will include setting aside at least 20% of the funds to address learning loss, posting a safe return to in person instruction plan, and meaningful consultation with stakeholders in the development of the plan and budget. The final key takeaway is that the ESSER I-III will continue to fund opportunities for NPA to make strategic and sustainable investments to address systemic inequities, transform teaching and learning, and provide equity for all students to achieve their full potential.

H. Principal's Back-to-School Presentation

Principal Litwicki provided an update on his three main goals: follow through on NPA's commitment to DEI, Phase 1 of a new program to measure student achievement and use data to inform instruction, and the initiative to increase teachers' voices in continuous improvement. He discussed the initiatives that are underway regarding DEI, teacher creation of SMART goals, and including such goals in their observation process.

Principal Litwicki went on to discuss training for and actual benchmark testing for grades 6-10, in ELA and Math. He ended his presentation by presenting on efforts concerning Professional Learning Communities, providing teacher voice, and supporting continuous school improvement. Looking forward, spirit week will be occurring Oct. 4-9, Fall Break will occur Oct. 14-15, the counseling department will conduct Suicide Prevention Assemblies later in October, and NPA Showcases will be hosted in November and December.

IX. Committee Reports (Chairpersons and Meeting times)

- a. Bylaws and Policies- Review and decision recommendations
Chairperson:
Report: Did not meet.
- b. Community Enrichment- Review and decision recommendations
Chairperson: On Hold
Report: Did not meet.
- c. Finance- Review and decision recommendations
Chairperson: Susan McCullough
Report: Everything was covered in the meeting.
- d. Fundraising/Grant Writing- Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Golf Tournament went super well and earned over \$21,000, bringing back over \$11,000. The Full-Steem Ahead grant is a huge success.
- e. Strategic Planning- Review and decision recommendations
Chairperson:
Report: Did not meet.
- f. Board Recruitment- Review and decision recommendations
Chairperson: Priscilla Rost
Report: Two successful candidates were identified and spots #7 and #8 were filled this evening.
- g. Personnel- Review and decision recommendations
Chairperson: Scott Keller
Report: Did not meet.
- h. Diversity, Equity & Inclusion (DEI)-Review and decision recommendations
Chairperson: Jessica Gabrys
Report: This group did not meet.

X. Other Business

Future Board meeting dates and agenda items

October 25th, 2021

November 15th, 2021

XI. Adjournment

A motion to adjourn was made by Susan McCullough and seconded by Scott Keller. The motion passed unanimously at 8:08pm.

