

<b>Regular Board Meeting of the Corporation</b> <b>June 22, 2020</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## MEETING MINUTES Approved at July 6, 2020 Meeting

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| <b>I. Call to Order</b>          | Ian Cribbs |
| <b>II. Pledge of Allegiance</b>  | Ian Cribbs |
| <b>III. Roll Call of Members</b> | Ian Cribbs |

	Officers*		Members*
X	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)	X	Priscilla Rost
X	Darlene Burden (Treasurer)	X	Jill Ulm
X	Nihal Sarikaya (Secretary)	X	Kurt Yuengling
		X	Cristy Zeller

\*Quorum requirement met (9 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Jessica Gabrys, Beth LaCour, Carol Willis
X	Jay Litwicki (Principal)	John Faccone, Ben Madsen, Ryan Voity
	Vada Visockis (Assistant Principal)	Tom Manuelson, Kaitlin Olson, Whitney Rooney
X	Steve Danner (Business Manager)	Whitney Garwood, Ryan Linder, Jasmine Mueller-Hsia, Kaylana Mueller-Hsia

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| <b>IV. Welcome</b>           | Ian Cribbs |
| <b>V. Call to the Public</b> | Ian Cribbs |

None.

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| <b>VI. Approval of minutes from Board Meeting on May 18, 2020</b> | Ian Cribbs |
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A motion to approve the draft minutes, as presented, was made by Cristy Zeller and seconded by Chris Aungst. The motion passed unanimously.

### **VII. NPA Business Items and Presentations**

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| <b>A. Northland Preparatory Academy</b><br>Energy Sustainability Project Presentation | Ben Madsen |
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Midstate Energy representative, Ben Madsen, provided the Energy Sustainability Project presentation to the Board. He shared information on the service they would provide, as well as NPA's expected return on the project. For an investment of \$399 thousand, NPA could save \$25 thousand annually, which is approximately 6% return on investment. Over 20 years, NPA could save \$775 thousand. After the question and answer session, Board members discussed the project and the related cost. Details are available in PowerPoint slides used by Midstate Energy.

**Action Item:** Discussion and possible action to approve NPA Energy Sustainability Project and Board Resolution.

The motion to approve the NPA Energy Sustainability Project and Board Resolution was made by Chris Aungst. Nihal Sarikaya seconded the motion, which passed 8 to 1 (Kathleen King was the dissenting voice).

**B. Payroll Protection Program Presentation/Update** Steve Danner/Dave Lykins/  
John Faccione

Mr. Danner, Superintendent Lykins, and John Faccione presented an update about the Payroll Protection Program (PPP) to the Board. Since the April Board meeting, the parameters of PPP usage extended from 8 to 24 weeks. Funds are still available in the program. Application deadline is June 30<sup>th</sup>. NPA is eligible for over 2 months of payroll and benefit protection, approximately \$824 thousand. The US Congress is developing strategy to forgive the PPP, essentially making it a grant. In addition, the Arizona (AZ) State Legislature members are having conversations on school funding. There may be a tiered structure for funding, based on teaching modality (e.g., on-campus, online, or hybrid). AZ schools may receive less funding if they adapt online or hybrid modalities while protecting students from the COVID-19 pandemic. Board Finance Chairperson expressed the reasons for change to support the program. Board members discussed the timing and the security the PPP would provide NPA, economically. Details are available in the PPP application packet.

**Action Item:** Discussion and possible action to complete Borrower Application Form revised June 12, 2020 for Payroll Protection Program and Board resolution.

The motion to approve the Borrower Application Form, for Payroll Protection Program, and Board Resolution was made by Chris Aungst. Nihal Sarikaya seconded the motion, which passed unanimously.

**C. NPA Proposed Budget** Steve Danner/Dave Lykins  
Superintendent Lykins and Mr. Danner presented the NPA Proposed Budget for 2020-2021 academic year. The Board members did not have any questions or concerns.

**Action Item:** Discussion and possible action to approve CAVIAT MOU agreement.

The motion to approve the NPA Proposed Budget was made by Chris Aungst. Jill Ulm seconded the motion, which passed unanimously.

**D. CAVIAT Agreement** Dave Lykins  
Superintendent Lykins presented the agreement for the CAVIAT program. The agreement is identical to last academic year, reflecting the academic year of 2020-2021. Their Board members signed the agreement on June 19, 2020.

**Action Item:** Discussion and possible action to approve NPA's Proposed Budget.

The motion to approve the CAVIAT MOU was made by Cristy Zeller. Kurt Yuengling seconded the motion, which passed unanimously.

**E. Principal Update** Jay Litwicki  
Principal Litwicki presented information about his transition to NPA. He has been focusing on the strategy to reopen the NPA campus for 2020-2021 academic year. Health and safety against COVID-19 is the priority. In addition, he has been meeting with staff, individually, to get to know them. Details are available in the PowerPoint slides, #12-14.

## VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations  
Chairperson: Chris Aungst  
Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
Chairperson: Jill Ulm  
Report: Did not meet.
- c. Finance – Review and decision recommendations  
Chairperson: Darlene Burden  
Report: The committee met twice. The first meeting was to review the May Year-to-Date (YTD) financial report and proposed budget for 2020-2021. The second meeting was held to discuss the Payroll Protection Program.

**Action Item:** Discussion and possible action to approve May financials.

The motion to approve the May financial report was made by Nihal Sarikaya. Chris Aungst seconded the motion, which passed unanimously.

- d. Fundraising/Grant Committee – Review and decision recommendations  
Chairperson: Nihal Sarikaya  
Report: Arizona Community Foundation invited NPA for an interview regarding the music education grant request.
- e. Strategic Planning – Review and decision recommendations  
Chairperson: Ian Cribbs  
Report: Mr. Cribbs provided a summary of the meeting that was held on June 10, 2020. The committee discussed possible STEM wing addition and the Sustainability Project.
- f. BoD Recruitment - Review and decision recommendations  
Chairperson: Kathleen King  
Report: Did not meet.
- g. Personnel – Review and decision recommendations  
Chairperson: Cristy Zeller  
Report: Did not meet.

## IX. Other Business

Ian Cribbs

- Future agenda items include discussion of open letter to NPA by the Anti-Racist Coalition of NPA and budget adoption proposal.
- Next scheduled NPA Governing Board meetings are as follows:  
Tuesday, **June 30, 2020 at 5:00pm**. The meeting is located at NPA, Room 202.  
Monday, **July 6, 2020 at 5:30pm**. The meeting is located at NPA, Room 202.

## X. Adjournment

Ian Cribbs

A motion to adjourn was made by Cristy Zeller and seconded by Chris Aungst. The motion passed unanimously at 7:31pm.