

Regular Board Meeting of the Corporation March 23, 2020 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MEETING MINUTES Approved at April 27, 2020 Meeting

- I. Call to Order** Chris Aungst
- II. Pledge of Allegiance** Chris Aungst
- III. Roll Call of Members** Chris Aungst

	Officers*		Members*
	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)	X	Priscilla Rost
X	Darlene Burden (Treasurer)	X	Jill Ulm
X	Nihal Sarikaya (Secretary)	X	Kurt Yuengling
		X	Cristy Zeller

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Carol Willis, Steve Willis
X	Toni Keberlein (Principal)	
X	Vada Visockis (Assistant Principal)	
X	Steve Danner (Business Manager)	

- IV. Welcome** Chris Aungst
- V. Call to the Public** Chris Aungst
None.

- VI. Approval of minutes from Board Meeting on February 24, 2020** Chris Aungst
A motion to approve the draft minutes, as presented, was made by Priscilla Rost and seconded by Cristy Zeller. The motion passed unanimously.

VII. NPA Business Items and Presentations

- A.** Presentation on School Closure, Employee Work Schedules, And Related Matters in Response to the COVID-19 Outbreak Dave Lykins
Superintendent Lykins presented legal team's summary of action the Board and Administration should take. In addition, he shared the letter to the NPA Community about the school's direction during the COVID-19 outbreak.

Action Item: Discussion and possible action to approve a motion or resolution wherein the Governing Board finds that it is in the best interest of the school and serves a public purpose to continue to pay its employees during the time period of school closure. The Board does find that this is necessary to maintain order in the community, reduce employee turnover, allow employees to care for the needs of their families, meet its contractual obligations and increase morale for school employees during the time of crisis. Additionally, as part of this motion, the Board will acknowledge that: 1) Essential employees will be required to work as needed; 2) Non-essential employees may be reassigned to home and may be required to complete their work remotely from home; 3) Other employees need to remain on call and available to report to work as may be necessary during the time of school closure; 4) This will remain in full force and effect

until further actions by the Board and further notice to the employees and community.

The motion to approve the proposed resolution, as stated in the Action Item, was made by Nihal Sarikaya. Jill Ulm seconded the motion, which passed unanimously.

- B.** Presentation on Principal Search Candidate Framework, Process And Timeline Presentation Dave Lykins

Superintendent Lykins presented the principal search process and timeline. The information has been shared with the Staff and Faculty. Details are available in the March 11, 2020 Staff Meeting PowerPoint slides #1-6.

- C.** Budget Update Presentation Dave Lykins/Steve Danner

Superintendent Lykins and Mr. Danner share the proposed budget for the 2020-2021 academic year. The budget is based on 644 students. There is anticipation that the school will receive Results Based Funding (RBF). The 5% raise for faculty will move forward. Details are available in the March 11, 2020 Staff Meeting PowerPoint slides #7-39.

Action Item: Discussion and possible action to approve employee contracts version 1.0 as presented.

The motion to approve contract version 1.0 was made by Cristy Zeller. Jill Ulm seconded the motion, which passed unanimously.

VIII. Committee Reports

Chris Aungst

- a. Bylaws and Policies – Review and decision recommendations
Chairperson: Chris Aungst
Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations
Chairperson: Jill Ulm
Report: The CEC met, but their activities are dependent on the COVID-19 outbreak.
- c. Finance – Review and decision recommendations
Chairperson: Darlene Burden
Report: Nihal Sarikaya presented a summary from the committee meeting. Of note were the 2020-2021 proposed budget and new gym floor.
- d. Fundraising/Grant Committee – Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Chairperson shared information about possible upcoming grant through Northern Arizona Healthcare Foundation and possible golf tournament.
- e. Strategic Planning – Review and decision recommendations
Chairperson: Ian Cribbs
Report: Did not meet.
- f. BoD Recruitment - Review and decision recommendations
Chairperson: Kathleen King
Report: Did not meet.
- g. Personnel – Review and decision recommendations
Chairperson: Cristy Zeller

Report: Did not meet. The chairperson will cancel the 3/25 meeting, due to COVID-19 outbreak.

IX. Other Business

Chris Aungst

- A concern about moving forward with the golf tournament fundraiser was brought up. The Fundraising/Grant Committee Chairperson will take the discussion into consideration.
- Next scheduled NPA Governing Board meeting is Monday, **April 27, 2020 at 5:30pm**. The meeting is located at NPA, Room 202.

X. Adjournment

Chris Aungst

A motion to adjourn was made by Darlene Burden and seconded by Kurt Yuengling. The motion passed unanimously at 6:52pm.