

<b>Regular Board Meeting of the Corporation</b> February 24, 2020 5:30p.m.	<b>Northland Preparatory Academy</b> 3300 East Sparrow Avenue Flagstaff, AZ 86004
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## MEETING MINUTES Approved at March 23, 2020 Meeting

- I. Call to Order** Ian Cribbs
- II. Pledge of Allegiance** Ian Cribbs
- III. Roll Call of Members** Ian Cribbs

	<b>Officers*</b>		<b>Members*</b>
X	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)	X	Priscilla Rost
X	Darlene Burden (Treasurer)		Jill Ulm
X	Nihal Sarikaya (Secretary)	X	Kurt Yuengling
		X	Cristy Zeller

\*Quorum requirement met (8 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	David Lykins (Superintendent)	Carol Willis, TJ Harris
X	Toni Keberlein (Principal)	Dan Gabrys, Jessica Gabrys
X	Vada Visockis (Assistant Principal)	Scott Keller, Susan McCullough
X	Steve Danner (Business Manager)	Sarah Whitney, Julie Comnick via Skype

- IV. Welcome** Ian Cribbs
- V. Call to the Public** Ian Cribbs

None.

- VI. Approval of minutes from Board Meeting on November 18, 2019** Ian Cribbs

A motion to approve the draft minutes, as presented, was made by Cristy Zeller and seconded by Chris Aungst. The motion passed unanimously.

### **VII. NPA Business Items and Presentations**

- A. Board Member Candidate Presentations** Ian Cribbs

Julie Comnick, Dan Gabrys, Jessica Gabrys, Scott Keller, Susan McCullough, and Sarah Whitney provided presentations as to why they would like to become Board Members. In addition, they answered the following questions:

- Q1. Which two committees do you visualize yourself participating in?  
 Q2. What is the driving force for you to become a Board Member at NPA?  
 Q3. Have you participated in other nonprofits?  
 Q4. Are you available to dedicate 4-6 hours per month?  
 Q5. What relationships can you bring to the Board for Fundraising/Grant Committee?

After the Question & Answer session, current Board Members voted for candidates to fill the three vacant seats for 2020-2021.

**Action Item:** Discussion and possible action to elect/approve 2020 Governing Board Candidates for Seats #1 (Scott Keller), #2 (Susan McCullough), and #3 (Jessica Gabrys).

The motion to elect/approve 2020 Governing Board Candidates (Scott Keller, Susan McCullough, Jessica Gabrys) was made by Cristy Zeller. Kathleen King seconded the motion, which passed unanimously.

- B.** NPA Budget Timeline Presentation Dave Lykins  
 Superintendent Lykins presented the timeline of events to draft and approve the 2020-2021 Academic Year budget. Details are available in PowerPoint slides #8-22.
- C.** NPA Compu-Power ASU Partnership Presentation Toni Keberlein  
 Principal Keberlein introduced the Compu-Power program to the Board. Dayne Pratt (NPA) and Gabrielle Swindel (ASU) presented information about the program. ASU would need to collect student demographics (e.g., gender, date of birth, ELA skills, race, 8<sup>th</sup> grade AZMerit scores, and GPA). The students' data will be compared to students who do not participate in the program. Students transitioning from 9<sup>th</sup> to 10<sup>th</sup> grade could opt-in for the course. The program theory: Those who participate in the program improves their non-cognitive skills and GPA, use technology for research and problem-solving, and become changemakers in their community. Details are available in PowerPoint slides #23-26 and <https://cgest.asu.edu/comppower>.

**Action Item:** Discussion and possible action to approve Compu-Power ASU partnership.

The motion to approve the Compu-Power ASU relationship was made by Nihal Sarikaya. Kathleen King seconded the motion, which passed unanimously.

- D.** School Information System (Infinite Campus) Vada Visockis  
 Vice Principal Visockis presented the new school information system to the Board. The system will streamline processes, helping teachers and administration save time. Details are available in PowerPoint slides #27 and 28.
- E.** Counseling Update Dave Lykins  
 Superintendent Lykins presented the counseling update. The department is preparing for the upcoming testing period. The 8<sup>th</sup> to 9<sup>th</sup> grade transition information session is on February 25<sup>th</sup>. Details are available in PowerPoint slides #29-31.

## VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations  
 Chairperson: Chris Aungst  
 Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
 Chairperson: Jill Ulm  
 Report: No report.
- c. Finance – Review and decision recommendations  
 Chairperson: Darlene Burden  
 Report: The committee reviewed YTD financials. Also, contract 1.0, budget timeline, and capital budgeting items were discussed. The next meeting is scheduled for March 13th at 11:30am, Taverna.

**Action Item:** Discussion and possible action to approve capital budget additions as presented.

The motion to approve the capital budget additions, as presented, was made by Nihal Sarikaya. Darlene Burden seconded the motion, which passed unanimously.

**Action Item:** Discussion and possible action to approve financials as presented.

The motion to approve the financials, as presented, was made by Chris Aungst. Kurt Yuengling seconded the motion, which passed unanimously.

- d. Fundraising/Grant Committee – Review and decision recommendations  
Chairperson: Nihal Sarikaya  
Report: Did not meet. Will meet March 5<sup>th</sup> at Oakmont, 12:30pm.
- e. Strategic Planning – Review and decision recommendations  
Chairperson: Ian Cribbs  
Report: During the meeting, the committee discussed campus expansion, space, and facility remodeling. The next meeting is scheduled for March 12th at 5:30pm, NPA in room 202.
- f. BoD Recruitment - Review and decision recommendations  
Chairperson: Kathleen King  
Report: Did not meet.
- g. Personnel – Review and decision recommendations  
Chairperson: Cristy Zeller  
Report: Did not meet.

**Action Item:** Discussion and potential action on approving Superintendent SMART Goals as presented in Section VII, Item C.

The motion to approve the action item, as stated, was made by Darlene Burden. Kathleen King seconded the motion, which passed unanimously.

#### **IX. Other Business**

Ian Cribbs

- Next scheduled NPA Governing Board meeting is Monday, **March 23, 2020 at 5:30pm**. The meeting is located at NPA, Room 202.

#### **X. Adjournment**

Ian Cribbs

A motion to adjourn was made by Kurt Yuengling and seconded by Chris Aungst. The motion passed unanimously at 7:58pm.