

Regular Board Meeting of the Corporation December 16, 2019 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MEETING MINUTES Approved at January 27, 2020 Meeting

- I. Call to Order** Ian Cribbs
- II. Pledge of Allegiance** Ian Cribbs
- III. Roll Call of Members** Ian Cribbs

	Officers*		Members*
X	Ian Cribbs (President)	X	Kathleen King
X	Chris Aungst (Vice President)	X	Priscilla Rost
X	Darlene Burden (Treasurer)	X	Jill Ulm
X	Nihal Sarikaya (Secretary)	X	Kurt Yuengling
		X	Cristy Zeller

*Quorum requirement met (9 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Trish Callan-Eberlein
X	Toni Keberlein (Principal)	Mari Goodman, Clara Kohlen,
X	Steve Danner (Business Manager)	Sarah Goodman

- IV. Welcome** Ian Cribbs
- V. Call to the Public** Ian Cribbs
- None.
- VI. Approval of minutes from Board Meeting on November 18, 2019** Ian Cribbs
- A motion to approve the draft minutes, as presented, was made by Priscilla Rost and seconded by Kurt Yuengling. The motion passed unanimously.

VII. NPA Business Items and Presentations

- A. Discussion/Communication on Mental Health Initiatives for NPA** Ian Cribbs
- A motion was made by Cristy Zeller to postpone the item to a following Board Meeting. Jill Ulm seconded the motion, which passed unanimously.
- B. 2019/20 Student Enrollment Participation** Dave Lykins
- Superintendent Lykins provided a summary of the number of students participating in the athletics and arts departments. As of December 13th, NPA has a student population of 651 students, grades 6-12. Approximately, 50% of the student population registered for fall or winter semester athletics. Also, 84% of the students participate in the art programs. Details are available in PowerPoint slides #5-9.
- C. Showcase Update** Dave Lykins/Toni Keberlein
- NPA held a showcase, on November 2 and December 7, for potential students. The differences between the two sessions were presented. Priscilla Rost liked the information sheet and adjustments that were implemented for the second session. Kurt Yuengling liked that the showcase was held on Saturday. Jill Ulm believed that

the showcase ran well. Kathleen King liked that people hung around in the gym after the sessions. Details are available in PowerPoint slides #10-18.

- D.** Arizona Corporation Commission & Ian Cribbs
Arizona State Board for Charter Schools compliance request information

Action Item: Discussion and possible action to authorize the NPA Administration to submit a Charter Governance Notification Request to the ASBCS to list David Lykins as an ex officio Board Member and Charter Principal, in order to align with the Arizona Corporation Commission (ACC) for compliance.

The Board Members held a brief discussion on the item. The motion to approve the action item, as stated, was made by Nihal Sarikaya. Jill Ulm seconded the motion, which passed unanimously.

- E.** Counseling Corner Update Trish Callan
School Counselor, Ms. Callan, presented an update of the Counseling Department's activities. Details are available in PowerPoint slides #20-23. The Work Study program is for Juniors and Seniors who meet prerequisites; employers provide feedback on the students. As for scholarships, the information is shared on the NPA website and by the counselors. The CAVIAT program provides tech training at Coconino Community College. The program is for Juniors and Seniors, taking classes that are not offered at NPA.

VIII. Committee Reports Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations
Chairperson: Chris Aungst
Report: Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations
Chairperson: Jill Ulm
Report: To express appreciation for service, the CEC delivered holiday gift boxes to staff and faculty on 12/16. CEC will distribute snacks during finals between 12/18 and 12/20. The next meeting is scheduled for January 15, 2020, at 8:30am in room 202.
- c. Finance – Review and decision recommendations
Chairperson: Darlene Burden
Report: Did not meet. From the previous meeting, the following Action Item was brought up.

Action Item: Motion to approve the Administrative Plan to recognize the budget variance as presented for noted expenditures on RBF.

The motion to approve the action item, as stated, was made by Kathleen King. Cristy Zeller seconded the motion, which passed unanimously.

- d. Fundraising/Grant Committee – Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: Did not meet.
- e. Strategic Planning – Review and decision recommendations
Chairperson: Ian Cribbs
Report: Mental health initiative was discussed on 12/12. Administration will prepare a presentation for need and vision for program.

- f. BoD Recruitment - Review and decision recommendations
Chairperson: Kathleen King
Report: Between the two showcases, 30 applications were picked up from potential Board candidates. The committee held a meeting for recruits on 12/9.
- g. Personnel – Review and decision recommendations
Chairperson: Cristy Zeller
Report: A meeting was held on 12/12. The committee will drive Strategic Planning, Finance, and Fundraising committees. Please refer to committee meeting minutes for details.

IX. Other Business

Ian Cribbs

- Board will receive a presentation on the Mental Health Initiative.
- Next scheduled NPA Governing Board meeting is Monday, **January 27, 2020 at 5:30pm**. The meeting is located at NPA.

X. Adjournment

Ian Cribbs

A motion to adjourn was made by Darlene Burden and seconded by Kurt Yuengling. The motion passed unanimously at 6:35pm.