

<b>Regular Board Meeting of the Corporation</b> <b>June 24, 2019</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## DRAFT MEETING MINUTES

**I. Call to Order** Ian Cribbs  
Meeting began at 5:35pm.

**II. Pledge of Allegiance** Ian Cribbs

**III. Roll Call of Members** Ian Cribbs

	<b>Officers*</b>		<b>Members*</b>
X	Ian Cribbs (President)	X	Chris Aungst
X	Ted Reed (Vice President)	X	Danielle Eadens
X	Darlene Burden (Treasurer)		Kathleen King
X	Nihal Sarikaya (Secretary)		Jill Ulm
			Cristy Zeller

\*Quorum requirement met (6 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	David Lykins (Superintendent)	
	Toni Keberlein (Principal)	
X	Steve Danner (Business Manager)	

**IV. Welcome** Ian Cribbs

**V. Call to the Public** Ian Cribbs  
None.

**VI. Approval of minutes from Board Meeting on April 22, 2019** Ian Cribbs  
A motion to approve the draft minutes, as presented, was made by Ted Reed and seconded by Ian Cribbs. The motion passed unanimously.

**VII. NPA Business Items and Presentations** Ian Cribbs

- A. NPA Proposed Budget Presentation Dave Lykins  
Superintendent Lykins and Steve Danner presented the 2019-2020 academic year proposed budget (FY 2020). Contract 2.0 was disbursed on May 31, 2019. Faculty will receive 5.2% increase in base salaries. Net ordinary income is projected to be \$249,604. Details of the presentation are available in the PowerPoint presentation, slide numbers 4-10.

**Action Item:** Discussion and possible action to approve NPA proposed budget.

A motion to approve the NPA proposed budget was made by Darlene Burden and seconded by Ted Reed. The motion passed unanimously.

- B. Auditing Services (RFP) Recommendation Dave Lykins  
 Superintendent Lykins received three Auditing RFPs for 2019. After due diligence, he recommended that we partner with Fester & Chapman. The Board received the engagement letter.

**Action Item:** Discussion and possible action to approve recommendation for auditing services.

A motion to enter a contract with Fester & Chapman, for auditing services, was made by Chris Aungst and seconded by Nihal Sarikaya. The motion passed unanimously.

- C. Coconino Community College (CCC Dual Enrollment) Agreement Dave Lykins  
 Coconino Community College's Board approved the agreement on May 15, 2019. CCC's Board did not modify the contract. Superintendent Lykins presented the contract to the Board. The Board confirmed that the courses were effective for students in 10<sup>th</sup> thru 12<sup>th</sup> grade.

**Action Item:** Discussion and possible action to approve MOU/IGA for Coconino Community College dual enrollment.

A motion to approve the dual enrollment program contract with Coconino Community College, for 2019-2020, was motioned by Ian Cribbs and seconded by Ted Reed. The motion passed unanimously.

- D. CAVIAT Agreement Dave Lykins  
 CAVIAT's Board approved the MOU/IGA on June 14, 2019. They did not modify the contract. Superintendent Lykins presented the agreement to the Board. NPA does have liability coverage for students who will travel to the CAVIAT campus.

**Action Item:** Discussion and possible action to approve CAVIAT agreement.

A motion to approve the CAVIAT contract, for 2019-2020, was motioned by Chris Aungst and seconded by Nihal Sarikaya. The motion passed unanimously.

- E. Board/Administrator Work Session Date Ian Cribbs  
 Ian Cribbs requested dates for the work session. Dates that are being considered are 7/22, 7/29, and 8/3. It is possible that the work session may be distributed between board meetings, starting 8/5. Ian Cribbs will share more information.

### VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations  
 Chairperson: Ted Reed  
 Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
 Chairperson: Jill Ulm  
 Report: Did not meet.
- c. Finance – Review and decision recommendations  
 Chairperson: Darlene Burden  
 May 31, 2019 Financial Report was presented to the Board.
- d. Fundraising/Grant Committee – Review and decision recommendations  
 Chairperson: Nihal Sarikaya

Report: Chairperson provided updates on Chromebook Drive and two grant applications.

- e. Strategic Planning – Review and decision recommendations  
Chairperson: Ian Cribbs  
Did not meet.
- f. BoD Recruitment - Review and decision recommendations  
Chairperson: Danielle Eadens  
Report: Did not meet.
- g. Personnel – Review and decision recommendations  
Chairperson: Cristy Zeller  
Report: Did not meet. Superintendent Lykins and Chairperson did have a discussion on the stakeholder survey.

#### **IX. Other Business**

Ian Cribbs

- For the July 8<sup>th</sup> meeting, the Board will entertain a motion to adjourn into Public Hearing regarding the FY 2020 NPA Budget. After the question and answer session, the Board will entertain a motion to return to Regular Session and possibly approve the proposed final budget.
- The Board confirmed dates for future meetings: July 8 and August 5.
- Next scheduled NPA Governing Board meeting is Monday, **July 8, 2019 at 5:30pm**. The meeting is located at NPA.

#### **X. Adjournment**

Ian Cribbs

A motion to adjourn was made by Nihal Sarikaya and seconded by Ted Reed. The motion passed unanimously at 7:07 pm.