

<b>Regular Board Meeting of the Corporation</b> <b>May 20, 2019</b> <b>5:30p.m.</b>	<b>Northland Preparatory Academy</b> <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## MEETING MINUTES Approved at June 24, 2019 Meeting

**I. Call to Order** Ian Cribbs  
Meeting began at 5:35pm.

**II. Pledge of Allegiance** Ian Cribbs

**III. Roll Call of Members** Ian Cribbs

	<b>Officers*</b>		<b>Members*</b>
X	Ian Cribbs (President)	X	Chris Aungst
	Ted Reed (Vice President)		Danielle Eadens
X	Darlene Burden (Treasurer)		Kathleen King
X	Nihal Sarikaya (Secretary)	X	Jill Ulm
		X	Cristy Zeller

\*Quorum requirement met (6 members present)

	<b>Administrators in Attendance</b>	<b>Others in Attendance</b>
X	David Lykins (Superintendent)	Melissa Acker, Priscilla Rost
	Toni Keberlein (Principal)	Dan Anderson
X	Steve Danner (Business Manager)	Laura Nicol

**IV. Welcome** Ian Cribbs

**V. Call to the Public** Ian Cribbs  
None.

**VI. Approval of minutes from Board Meeting on April 22, 2019** Ian Cribbs  
A motion to approve the draft minutes, as presented, was made by Ian Cribbs and seconded by Jill Ulm. The motion passed unanimously.

**VII. NPA Business Items and Presentations** Ian Cribbs  
A. Presentation on Sports Medicine/Sports Performance Dave Lykins  
MOU/IGA for new course & athletic training services

Superintendent Lykins provided an update about the Sports Medicine/Sports Performance program. NPA plans to provide a Sports Medicine course, during 7<sup>th</sup> period. An Athletic Trainer will be available to the NPA Athletic Programs, both middle school and high school student athletes. The Athletic Trainer will be available for 36 weeks of school. Northern Arizona Healthcare will fund 70% and NPA will fund 30% of the Athletic Trainer's salary. NPA will allocate space and purchase medical equipment and supplies.

**Action Item:** Discussion and possible action regarding MOU/IGA for Sports Medicine/Sports

Performance.

A motion to enter a contract with Northern Arizona Healthcare, who will assist with the salary for an Athletic Trainer, was motioned by Darlene Burden and seconded by Jill Ulm. The motion passed unanimously.

- B. NPA Staff Presentation (Budget) Dave Lykins  
Course scheduling and staffing are ongoing. NPA is waiting for the State to finalize legislation. Details of the presentation are available in the PowerPoint presentation, slide numbers 6-9.
- C. CAVIAT Update Dave Lykins  
CAVIAT's Board will approve the MOU/IGA on June 14, 2019. Superintendent Lykins will present the CAVIAT agreement to the Board for a vote on June 24, 2019.
- D. Coconino Community College (CCC Dual Enrollment) Dave Lykins  
Coconino Community College's Board was to approve the agreement on May 15, 2019. Superintendent Lykins will present the CCC agreement to the Board for a vote on June 24, 2019
- E. Graduation/End of Year Update Toni Keberlein  
Superintendent Lykins provided insight into upcoming graduation ceremony for Class of 2019. The ceremony will be at Northern Arizona University, 5/23/2019, at 2pm.
- F. Conflict of Interest Transparency Discussion Dave Lykins  
Superintendent Lykins directed a discussion on a Board Member's coaching responsibilities. Since the Board Member is not an NPA employee, the Board determined that a Disclosure Statement, rather than Conflict of Interest statement, was sufficient.
- G. Certified Staff (One-year Leave of Absence Request) Davy Lykins  
Superintendent Lykins recommended that the faculty member, requesting the one-year leave of absence, be approved without loss of accrued time. The Board held a brief discussion about the absence.

**Action Item:** Discussion and possible action regarding one-year leave of absence request (GC-2900).

Ian Cribbs motioned that the Board approve the one-year absence, without loss of accrued time. Chris Aungst seconded the motion, which passed unanimously.

- a. Bylaws and Policies – Review and decision recommendations  
Chairperson: Ted Reed  
Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations  
Chairperson: Jill Ulm  
Report: Jill Ulm resigned as President of CEC.
- c. Finance – Review and decision recommendations  
Chairperson: Darlene Burden  
On May 9<sup>th</sup>, NPA sent out three Request for Proposals to potential auditors.  
With respect to April financials, NPA is awaiting funds from Forest Fees.
- d. Fundraising/Grant Committee – Review and decision recommendations  
Chairperson: Nihal Sarikaya  
Report: Chairperson provided updates on Chromebook Drive and two grant applications.
- e. Strategic Planning – Review and decision recommendations  
Chairperson: Ian Cribbs  
Did not meet.
- f. BoD Recruitment - Review and decision recommendations  
Chairperson: Danielle Eadens  
Report: Did not meet.
- g. Personnel – Review and decision recommendations  
Chairperson: Cristy Zeller  
Report: Chairperson presented Stakeholder Survey, which will be distributed one week before Memorial Weekend.

#### **IX. Other Business**

Ian Cribbs

- For future meetings, the Board will be presented with contracts for CAVIAT and Coconino Community College. Board will review proposed budget for 2019-2020 academic year.
- The Board confirmed dates for future meetings: June 24 and July 8.
- Next scheduled NPA Governing Board meeting is Monday, **June 24, 2019 at 5:30pm**. The meeting is located at NPA.

#### **X. Adjournment**

Ian Cribbs

A motion to adjourn was made by Chris Aungst and seconded by Jill Ulm. The motion passed unanimously at 7:17 pm.