

Regular Board Meeting of the Corporation January 28, 2019 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MEETING MINUTES Approved at February 25, 2019 Meeting

I. Call to Order Ian Cribbs
Meeting began at 5:33pm.

II. Pledge of Allegiance Ian Cribbs

III. Roll Call of Members Ian Cribbs

	Officers*		Members*
X	Ian Cribbs (President)	X	Chris Aungst
X	Ted Reed (Vice President)	X	Danielle Eadens
	Darlene Burden (Treasurer)	X	Kathleen King
X	Nihal Sarikaya (Secretary)	X	Jill Ulm
		X	Cristy Zeller

*Quorum requirement met (8 members present)

	Administrators in Attendance	Others in Attendance
X	David Lykins (Superintendent)	Vada Visockis
X	Toni Keberlein (Principal)	Trish Callan
	Steve Danner (Business Manager)	

IV. Welcome Ian Cribbs

V. Approval of minutes from Board Meeting on December 17, 2018 Ian Cribbs
A motion to approve the draft minutes as presented was made by Ian Cribbs and seconded by Cristy Zeller. The motion passed unanimously.

VI. NPA Business Items and Presentations Ian Cribbs

A. Conflict of Interest Forms Dave Lykins
ARS 38-501-511: 503 and 509. Details of the regulation are available in the PowerPoint Presentation. Board members signed documents to declare whether a conflict of interest exists. Annually, the form will be signed during the August board session.

ACTION ITEM: Discussion and possible action to approve submittal of the Conflict of Interest forms.

Chris Aungst motioned for submittal of Conflict of Interest form. The motion was seconded by Kathleen King and passed unanimously.

B. NPA Budget Norms & Employee Contract Timeline Dave Lykins
The goals of the Budget Norms were presented to the Board. The focus is to find balance between equity and efficiency. Also, a Capital Plan will be developed. Budget and contract timeline were shared with the Board. Details of the presentation are available in the PowerPoint presentation.

- C. NPA Counseling Update Trish Callan
Counseling services provided a Mid-Year review for the 2018-2019 academic year. In addition, information on current action items and future opportunities was presented to the Board. Details of the presentation are available in the PowerPoint presentation.
- D. NPA Lottery Update Toni Keberlein
Incoming student lottery was completed on January 28, 2019. Letters will be sent out at the end of the week. For the 2019-2020 academic year, all 9th grade applications will be accepted. The incoming 9th graders will be invited to the 8th Grade Night. Details of the presentation are available in the PowerPoint presentation.
- E. NPA Alert & Reporting App Toni Keberlein
Administration invested in Anonymous Alert. Parents/guardians and students could use the application to report issues to the Principal and Vice Principal. False reports and notifications will not be tolerated. The application will be rolled out for the 2019-2020 academic year. Details of the presentation are available in the PowerPoint presentation.

VII. NPA Board Work

Ian Cribbs

Administration will provide a draft mission and value statements in an upcoming Board meeting. The item was placed on the agenda due to behavioral discipline that NPA recently addressed. The Board will collaborate with Administration to finalize the statements.

VIII. Committee Reports

Ian Cribbs

- a. Bylaws and Policies – Review and decision recommendations
Chairperson: Ted Reed
Did not meet.
- b. Community Enrichment (CEC) - Review and decision recommendations
Chairperson: Jill Ulm
Report: Refer to CEC Draft Minutes from 1/16/2019. The CEC is recruiting assistance and evaluating the mission statement.
- c. Finance – Review and decision recommendations
Chairperson: Darlene Burden
Report: Ian Cribbs presented and motioned to approve the financial report. The motion was seconded by Nihal Sarikaya and approved unanimously.
- d. Fundraising – Review and decision recommendations
Chairperson: Nihal Sarikaya
Report: The committee will move forward with a Direct Ask drive for the current academic year. For the 2019-2020 year, the committee will plan two events: Fall (Golf tournament) and Spring (to be determined).
- e. Strategic Planning – Review and decision recommendations
Chairperson: Ian Cribbs
Did not meet.
- f. BoD Recruitment - Review and decision recommendations
Chairperson: Danielle Eadens
Report: Did not meet. The committee received three applications.
- g. Personnel – Review and decision recommendations
Chairperson: Cristy Zeller
Report: Received updates from Superintendent, who will present successes and challenges in January 2019's state of the union.

IX. Other Business

Ian Cribbs

- For the next meeting, Board member candidates will be considered.
- For future meetings, the Board would like to follow-up on security, point of alert, and school safety letter.
- Next scheduled NPA Governing Board meeting is Monday, **February 25, 2019 at 5:30pm**. The meeting is located at NPA.

X. Adjournment

Ian Cribbs

A motion to adjourn was made by Ian Cribbs and seconded by Jill Ulm. The motion passed unanimously at 7:35 pm.