

Regular Board Meeting of the Corporation <b>September 25, 2017</b> <b>5:30p.m.</b>	Northland Preparatory Academy <b>3300 East Sparrow Avenue</b> <b>Flagstaff, AZ 86004</b>
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## DRAFT MINUTES

### 1. CALL TO ORDER AND ROLL CALL

	Ian Cribbs	X	Kurt Mueller
X	Ted Reed	X	Darlene Burden
X	Jeff Jones	X	Danielle Eadens
	Bob Lombardi (Superintendent)	X	Cristy Zeller
X	Kristi Hubbard	X	Kathleen King (6:45pm)

\*\*Meeting began at 5:30pm with quorum requirement met (8 members present)

<b>Others in Attendance</b>
Toni Keberlein, Steve Danner, Jill Ulm, Susan Brown

### 2. Pledge of Allegiance

### 3. Call to the Public

None

### 4. Principal's Report – Toni Keberlein

[The Principal's Report is filed in the office.](#)

Highlighted items included:

- 1) Susan Brown – NPA 7<sup>th</sup> grade Science Teacher; discussing her recent work with NOAA
- 2) Field Trip – Zion National Park for some 11<sup>th</sup> and 12<sup>th</sup> grade students
- 3) Parent Teacher Conferences – October 9, 10, 11
- 4) Information regarding NPA's Ethnic breakdown compared to the greater Flagstaff
- 5) SAT/PSAT and ACT College Readiness Information
- 6) Dress Code
- 7) 6<sup>th</sup> grade Beginning of Year Reading Assessment

### 5. Superintendent's Report – Toni Keberlein reporting for Bob Lombardi

[The Superintendent's report is filed in the office.](#)

Highlighted items included:

- 1) Graduate Debt Free – Kristina Ellis came to NPA on Sept 14<sup>th</sup>
- 2) City of Flagstaff 4<sup>th</sup> Street Project
- 3) Gymnasium Flooring
- 4) Fry's Food Store – Performances for their Grand Opening Sept 8<sup>th</sup>
- 5) Basis of Flagstaff – Asking for help with their athletic program

**6. Approval of Minutes from Regular Board Meeting of August 21, 2017**

*A motion to approve the draft minutes as presented was made by Kurt Mueller and seconded by Kristi Hubbard. The motion passed unanimously.*

**7. Committee reports**

- a.) Bylaws and Policies (Scott Dale - Chair)  
Did not meet
- b.) Community Enrichment (Jill Ulm reporting)  
Meeting Sep 6<sup>th</sup>. NPA landscape projects, NPA website, Teacher Supply Drive, Emergency buckets, Spirit wear store, Monthly newsletter, Documentary “Screenagers”.
- c.) Finance (Darlene Burden - Chair)  
Kurt passed out August Financials Summary and Operational Milestones 2010-2017
- d.) Fundraising (Danielle Eadens – Chair)  
Did not meet
- e.) Strategic Planning (Kurt Mueller - Chair)  
Did not meet
- f.) BoD Recruitment (Ian Cribbs - Chair)  
Did not meet

**8. Discussion and Action Items**

- a.) Charter Governance Notification  
*A motion that whereas the Arizona State Board for Charter 2018 Schools (ASBCS) requires that we update them on changes in our board membership, we hereby authorize the Administration to submit a Charter Governance Notification Request to the ASBCS to remove the following former board member from their records, Scott Dale, and furthermore we authorize the Administration to submit Charter Governance Notification Request to the ASBCS to add the following board member to the ASBCS roster of board members, Kathleen King, was made by Ted Reed and seconded by Kurt Mueller. The motion passed unanimously.*
- b.) FY2018 Budget Revision  
*A motion to have NPA administration adopt the revisions to FY2018 Budget and submit to the State was made by Jeff Jones and seconded by Kurt Mueller. The motion passes unanimously.*
- c.) Marketing proposal – Tabled to allow discussion at finance and strategic planning committee meetings.
- d.) Board member participation on Board committees
  - 1. Bylaws and Policies – Ted Reed; Jeff Jones
  - 2. Community Enrichment – Cristy Zeller; Kathleen King

3. Finance – Darlene Burden; Kurt Mueller; Jeff Jones; Cristy Zeller
4. Fundraising – Kathleen King; Danielle Eadens; Kristi Hubbard
5. Strategic Planning – Kurt Mueller; Ted Reed; Darlene Burden; Cristy Zeller; Jeff Jones
6. BoD Recruitment – Ian Cribbs; Danielle Eadens; Kristi Hubbard

**11. Monthly evaluation of Superintendent Performance**

*A motion to approve that the Superintendent's performance for the month of August 2017, meets or exceeds expectations, was made by Kristi Hubbard and seconded by Kurt Mueller. The motion passed unanimously.*

**12. Future Agenda Items**

Policy & Procedure Manual

**13. Adjournment**

*A motion to adjourn was made by Darlene Burden and seconded by Kristi Hubbard. The motion passed unanimously.*

The meeting adjourned at 7:31pm.

**Next scheduled NPA Governing Board meeting is Monday, October 30, 2017 at 5:30pm at NPA.**