

Regular Board Meeting of the Corporation August 21, 2017 5:30p.m.	Northland Preparatory Academy 3300 East Sparrow Avenue Flagstaff, AZ 86004
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MINUTES – Approved at September 25, 2017 Meeting

1. CALL TO ORDER AND ROLL CALL

X	Ian Cribbs	X	Kurt Mueller
X	Ted Reed	X	Darlene Burden
X	Scott Dale	X	Danielle Eadens
X	Bob Lombardi (Superintendent)	X	Cristy Zeller
X	Kristi Hubbard (6:24pm)	X	Jeff Jones

**Meeting began at 5:32pm with quorum requirement met (10 members present)

Others in Attendance
Toni Keberlein, Steve Danner, Jill Ulm, Cindy May, Douglas King, Kathleen King

2. Pledge of Allegiance

- 3. Scott Dale** – Thanked for his time and service with the NPA board
Kathleen King – Welcomed to the NPA board as a new board member

4. New Officers

President – Ted Reed nominated Ian Cribbs; Ian accepted nomination; Unanimous
Vice President – Ian Cribbs nominated Ted Reed; Ted accepted nomination; Unanimous
Treasurer – Kurt Mueller nominated Darlene Burden; Darlene accepted nomination; Unanimous
Secretary – Danielle nominated Kristi Hubbard; Ian Cribbs accepted for Kristi; Unanimous

5. Call to the Public

None

6. Approval of Minutes from Regular Board Meeting of July 10, 2017

A motion to approve the draft minutes as presented was made by Ted Reed and seconded by Danielle Eadens. The motion passed unanimously.

7. Superintendent’s Report – Bob Lombardi

The Superintendent’s report is filed in the office.

Highlighted items included:

- 1) Advertising – Cindy May is helping to design a marketing/advertising plan for developing positive exposure for NPA
 - a. Student of the Month – interview student, story shared through marketing media. NPA e-newsletter, feature on NPA website and social media, printed copies, Flagstaff Business news.

- b. Tiered proposal with different fiscal investment
- c. Marketing to diverse populations
- 2) Camera System – Installed close to budget; have the same system in all buildings
- 3) Heating and cooling coils – Project is almost complete and came in close to budget
 - a. Need two more to be complete and will be done over the holidays
- 4) Defibrillator – The unit has been delivered, just needs to be mounted. Would like two more.
- 5) Vans – Took vans to Prescott to be primed and painted for total cost of \$3,783 (as opposed to almost twice that locally for less work)
- 6) Lobby Doors – Tuned up for \$1,200
- 7) Gym Floors – We need to start looking at replacing the floor
- 8) Bonuses – Given out on the first day of school! Everyone was very grateful

8. Principal's Report – Toni Keberlein

[The Principal's Report is filed in the office.](#)

Highlighted items included:

- 1) Cell Phones – Policy has been updated; Classrooms have pockets on the wall for kids to drop off phones; Positive response from parents; Kids don't love the rule but are more compliant than expected; Safe Technology program offered by the AZ Attorney General's office
- 2) AZ Merit – Mostly consistent from last few years; we are below the AZ average in Math 8. School is working on ways to address this area.
- 3) Advanced Placement Scores – 75% of the students with 3+ score
- 4) Ice Cream Social – Fox Glen Park on Wednesday

9. Committee reports

- a.) Bylaws and Policies (Scott Dale - Chair)
Did not meet
- b.) Community Enrichment (Jill Ulm reporting)
Working on building the CEC parent community and getting more involvement. Concerns around where income will come from. Changing name to CEC Parent Volunteer Group. Meetings will be the first early release Wednesday of each month.
- c.) Finance (Kurt Mueller - Chair)
Last meeting did not have quorum. Passed out Financials Summary for June; Everything looks good. Very successful, positive year. Income 3% above budget; Approximately \$300K net income. 21.5% in raises over 4 years.
- d.) Fundraising (Danielle Eadens – Chair)
Did not meet
- e.) Strategic Planning (Kurt Mueller - Chair)
Accomplishments in FY17 included raises, new positions, IT upgrades, science lab refurbishing, building maintenance, etc. Ideas for FY18 include raises, bonuses, new Spanish positions, IT upgrades, professional marketing services, science lab renovations and gym floor. The roof is also on the list of things that need to be considered.

- f.) BoD Recruitment (Ian Cribbs - Chair)
Did not meet

10. Discussion and Action Items

Decision of future board meeting dates for the upcoming year. Dates are set for 9/25/17; 10/23/17; 11/27/17; 12/11/17; 01/22/18; 02/26/18; 03/26/18; 04/23/18; 05/21/18; 06/18/18; 07/09/18

11. Monthly evaluation of Superintendent Performance

A motion to approve that the Superintendent's performance for the month of July 2017, meets or exceeds expectations, was made by Kurt Mueller and seconded by Ted Reed. The motion passed unanimously.

12. Future Agenda Items

13. Adjournment

A motion to adjourn was made by Kurt Mueller and seconded by Ian Cribbs. The motion passed unanimously.

The meeting adjourned at 7:36pm.

Next scheduled NPA Governing Board meeting is Monday, September 25, 2017 at 5:30pm at NPA.